

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
DECEMBER 20, 2023**

The regular meeting of the Board of Trustees of Roberts School District No. 5, Roberts, Montana was called to order by Chair Michelle Swansborough at 7:00 p.m. on December 20, 2023 in the library at the Roberts School.

ATTENDANCE

Michelle Swansborough, Chair
Brandon Crane, Vice Chair
Joel Bertolino
Nick Dobbel
Mariah Holdbrook

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

Guests: Denyse Vanek, Sarah Wade, Tera Baver, Caitlin Hall, Lisa Young

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to approve the minutes of the regular meeting November 15, 2023 as presented. (YES: Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

WARRANTS

Motion was made by Brandon Crane, seconded by Joel Bertolino and carried unanimously to approve warrants 49807 through 49861 as presented. (YES: Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

PUBLIC COMMENT

There was no public comment.

TEACHER REPORTS

ACTIVITIES REPORT – Sarah Wade reported the following for activities:

1. High school basketball is underway and we open conference play tomorrow with Bridger. There are 13 girls and 11 boys out for the sport.
2. BPA competed at Regional completion on December 13 and those qualifying will advance to state competition in March.
3. National Honor Society hosted a movie night on December 14.
4. Holiday concert and art show was held before the meeting tonight.
5. MHSAA Annual Meeting is scheduled for January 15 in Bozeman with ten proposals to be considered.

LITERACY REPORT – Caitlin Hall reported the following for the Literacy Grant:

1. Educational consultant was here two days this month and assisted in the review of student data and progress.
2. Mrs. Hall has been working on the local literacy plan to submit to OPI.

TEACHER REPORTS – Denyse Vanek and Lisa Young gave teacher reports for the month.

Mrs. Vanek stated she teaches kindergarten and really likes the curriculum we are using. She added DIBEL testing shows all her students but one are at benchmark for midyear. She stressed how important preschool is for getting students ready for kindergarten and thanked the board for its support.

Mrs. Young stated this is her first year as school counselor and it has given her the opportunity to really get to know the students. She reported she uses Second Step for character education in the elementary and junior high and assists high school students with scholarship information.

STAFFING

SUBSTITUTES -- Mr. Ator asked for approval to add Michelle Reiman to the substitute list for custodial, kitchen, and classroom.

Motion was made by Mariah Holdbrook, seconded by Brandon Crane and carried unanimously to approve adding Michelle Reiman to the substitute list for custodial, kitchen, and classroom. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

NEW BUSINESS

SUPERINTENDENT EVALUATION – Mr. Ator stated materials for his evaluation have been sent out and he would like them returned by January 9 or 10, 2024.

Brandon Crane stated we've paused negotiations for other groups and should we also do the same here.

ELECTION CALENDAR – Mr. Ator stated the election calendar for school elections is included in the packet.

After discussion about Carbon County running the election, it was determined we need to review the resolution with them to see if the election will be a poll or mail ballot election.

OLD BUSINESS

POLICY UPDATES AND REVIEW

SUPERINTENDENT REPORT

SCHEDULE – Mr. Ator reported meeting dates for the next few months are January 17, February 21, March 20, and April 17. He added he will be out for a time in May for family reasons.

UPDATE FROM COMMUNITY MEETING – Mr. Ator stated he hasn't gotten enough input yet to do the Graduate Profile. He asked if trustees have other ideas of how to communicate with the community.

Mariah Holdbrook asked if there is a way to keep the marquee updated.

Mr. Ator stated that isn't as easy to do as one would think. He stated the software is only on one computer and the line runs into his office.

Mrs. Holdbrook stated we need to find a way to get it done.

Michelle Swansborough stated we should have more public meetings.

Mr. Ator stated the plan was to follow up the last meeting with another one.

Nick Dobbel stated he would like to see the board packet on the website.

ADJOURNMENT

Chair Michelle Swansborough called for adjournment at 8:45 p.m.

Board Chair

District Clerk