

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
JUNE 23, 2021**

The regular meeting of the Board of Trustees of Roberts School District No. 5, Roberts, Montana was called to order by Chair Joel Bertolino at 6:00 p.m. on June 23, 2021 in the library at the Roberts School.

ATTENDANCE

Joel Bertolino, Chair
Michelle Swansborough, Vice Chair
Brandon Crane
Sam Langager

ABSENT: Tyler Allen

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: Sarah Shoopman, Jackie Ronning, Misty Pitts (all virtual), Jon Milligan

MINUTES

Motion was made by Brandon Crane, seconded by Michelle Swansborough and carried unanimously to approve the minutes of the May 21, 2021 regular meeting and reorganization meeting as presented. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

WARRANTS

Motion was made by Brandon Crane, seconded by Sam Langager and carried unanimously to approve warrants 47173-47288 as presented. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

PUBLIC COMMENT

Sanford Langager stated he appreciates what Mr. Ator does to stand up for our rights.

STAFFING

CERTIFIED STAFF NEGOTIATIONS – Mr. Ator stated legislation was approved to give districts additional Quality Educator money to raise the base pay for teachers to \$33,850 to help with recruitment and retention.

Brandon Crane and Joel Bertolino met with the certified staff negotiators to discuss amending the 2021-2022 salary matrix to raise the base pay to \$33,900 to meet the requirements to receive additional Quality Educator funding. He added agreement was reached by the negotiators to amend the 2021-2022 teacher salary matrix to reflect this change.

Motion was made by Brandon Crane, seconded by Michelle Swansborough and carried unanimously to amend the 2021-2022 teacher salary matrix to meet the requirements of the teacher incentive package and make the beginning salary \$33,900. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

ACTIVITIES REPORT

Sarah Shoopman reported the following for activities:

1. Boys' track team placed third at divisionals and the girls' team placed sixth with thirteen members advancing to the state meet.
2. Ben Kosel place fourth in triple jump at state and Lee Blankenship placed fifth in the 800.
3. Rocky volleyball camp went well.
4. Rocket basketball camp had 12 elementary/junior high participants and 10 high school participants.
5. Class C Caucus was held in Fairmont on June 15.
6. Coaches Clinic will be July 28-30 in Great Falls.

LITERACY REPORT

Jackie Ronning reported summer school is up and running, we have a new education consultant, and some staff will be attending a Literacy Conference at Big Sky in September.

STAFFING

RENEWAL OF CLASSIFIED STAFF – Mr. Ator recommended the renewal of the following classified staff: Roly DeVries, Randy DeVries, Jeff Krook, Jim Burows, Lynette Burgan, Erin Koch, Lisa Young, Darryl Grove.

Motion was made by Michelle Swansborough, seconded by Sam Langager and carried unanimously to renew the contracts of classified staff members Roly DeVries, Randy DeVries, Jeff Krook, Jim Burows, Lynette Burgan, Erin Koch, Lisa Young, Darryl Grove. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

Mr. Ator recommended the non-renewal of classified staff member Kelley Guasp.

Motion was made by Brandon Crane, seconded by Michelle Swansborough and carried unanimously to approve non-renewal of classified staff member Kelley Guasp. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

Mr. Ator recommended the nonrenewal of classified staff member Erica Cooper.

Motion was made by Michelle Swansborough, seconded by Brandon Crane and carried unanimously to approve non-renewal of classified staff member Erica Cooper. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

RENEWAL OF ACTIVITIES STIPENDS – Mr. Ator asked for a consent motion for approval of the following activities positions:

Sarah Shoopman	AD, Head HS Girls BB coach, Head JR Girls BB coach
Peter Wisniewski	Facilities Director
Brian Frank	BPA Advisor
Darryl Grove	FFA Advisor
Sam McCrone	Head Cross Country coach, Head HS Boys BB coach, Asst. track coach
Jacqui Jessen	Head JH Volleyball coach, Asst. JH Boys BB coach
Alex Ator	Head JH Boys BB coach

Shannyn Wilson

Asst. HS Girls BB coach, Asst. JH Girls BB Coach, Head Track Coach

Brandon Crane stated the Activities Director should also receive longevity like head high school coaches.

Consent action motion was made by Brandon Crane, seconded by Sam Langager and carried unanimously to approve the activities positions as recommended by the superintendent and to grant the Athletic Director position longevity. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

Motion was made by Michelle Swansborough, seconded by Brandon Crane and carried to approval the renewal of Melissa Bertolino as Head HS Volleyball coach and Theresa Kosel as Asst. HS Volleyball coach. (YES—Swansborough, Crane, Langager. NO: none. Abstained: Bertolino (conflict of interest).)

Motion was made by Sam Langager, seconded by Brandon Crane and carried to approve the renewal of JR Swansborough as Asst. HS Boys BB coach. (YES—Bertolino, Crane, Langager. NO—none. Abstained—Swansborough (conflict of interest).)

NEW HIRES – Mr. Ator stated we have an applicant for a custodial position who would like to start in August and recommended hiring Michael Estomo for a custodial position beginning in August with 90 days probation.

Motion was made by Michelle Swansborough, seconded by Brandon Crane and carried unanimously to approve hiring Michael Estomo for a custodial position beginning in August with 90 days probation. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

Motion was made by Brandon Crane, seconded by Sam Langager and carried unanimously to approve hiring Kelly Songstad as Head Cook at \$15.50 per hour with 90 days probation. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

VACANT POSITIONS – Mr. Ator stated we haven't filled the music teaching position.

NEW BUSINESS

CONSIDERATION OF SABBATICAL FOR 2022-2023 – Mr. Ator stated Jon Milligan has asked to speak to the board about the possibility of taking a sabbatical. He stated this would be a pilot project and not a negotiated item. He asked that the board listen to what Mr. Milligan has to say and then appoint a committee to consider it.

Jon Milligan stated he loves it in Roberts but he and his wife have been looking for ways to serve and have the opportunity to go to Cameroon to help with a school there. He stated the need there is huge and they have committed to serving for two years beginning in 2022 after which they hope to return to Roberts.

A committee made up of Mr. Ator, Mr. Milligan, Mr. Crane and Mrs. Swansborough will meet to consider the sabbatical request.

PROCLAMATION AND RESOLUTION TO AMEND BUILDING RESERVE BUDGET – Mr. Ator asked for approval of the Budget Amendment Proclamation, Budget Amendment Resolution,

and Resolution for Fund Transfer to transfer money from the Bus Depreciation Fund to the Building Reserve Fund for a safety issue (see attached).

Motion was made by Michelle Swansborough, seconded by Brandon Crane and carried unanimously to approve the Budget Amendment Proclamation as presented. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

Motion was made by Brandon Crane, seconded by Michelle Swansborough and carried unanimously to approve the Budget Amendment Resolution as presented. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

Motion was made by Michelle Swansborough, seconded by Brandon Crane and carried unanimously to approve the Resolution for Fund Transfer as presented. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

CONTINUATION OF SERVICES PLAN - Mr. Ator stated for the ESSER 2 and 3 applications, we need to have a formalized continuation of the services plan posted on our website.

Motion was made by Michelle Swansborough, seconded by Sam Langager and carried unanimously to approve the continuation of services plan to be posted on the website. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

BUS RIDES TO BOYS AND GIRLS CLUB (SUMMER ONLY) – Mr. Ator stated we have approval to use the Literacy Grant to pay for transportation to the Boys and Girls Club this summer and asked for a motion in support of that.

Motion was made by Brandon Crane, seconded by Michelle Swansborough and carried unanimously to approve the use of grant funds to provide transportation to the Boys and Girls Club this summer. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

OLD BUSINESS

PROCUREMENT CARDS – Mr. Ator stated the procurement cards are here and have been activated.

SPRING ORDERS – Mr. Ator stated the unexpended balance in the General Fund is \$76,468.49 and requested permission to expend it as outlined in the spreadsheet (see attached).

Motion was made by Michelle Swansborough, seconded by Sam Langager and carried unanimously to approve the expenditures from the General Fund as outlined by the superintendent (see attached). (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

Motion was made by Michelle Swansborough, seconded by Sam Langager and carried unanimously to approve the bid from K-B Chemical in the amount of \$4737.53 to be paid from the School Foods Budget for a new dishwasher. (YES—Bertolino, Swansborough, Crane, Langager. NO—none).

SUPERINTENDENT REPORT

NEXT MEETING – Mr. Ator stated the next meeting is scheduled for July 21, 2021.

CLERK EVALUATION

Mr. Bertolino called for a closed session 7:52 p.m. to conduct the clerk's evaluation, stating the next item concerns an individual and it is his determination that the individual's rights to privacy supersede the public's right to know. He returned the meeting to regular session at 8:02 p.m.

ADJOURNMENT

Mr. Bertolino called for adjournment at 8:04 p.m.

Board Chair

District Clerk

**BUDGET AMENDMENT RESOLUTION
ROBERTS SCHOOL DISTRICT #5
CARBON COUNTY**

At a regular meeting of the board of trustees of School District No. 5, Carbon County, Montana, held June 23, 2021 at 6:00 p.m. in the library of the Roberts School, the following resolution was introduced:

WHEREAS, the trustees of School District No. 5, Carbon County, Montana, have made a determination that as a result of an unanticipated safety issue of a catastrophic failure in the main sewer pipes, the district's budget for the building reserve fund does not provide sufficient financing to properly maintain and support the district for the entire current school year; and

WHEREAS, the trustees have determined that an amendment to the K-12 building reserve fund budget in the amount of \$86,450.00 is necessary under the provision of Section 20-9-161(6a), MCA; for the purpose of repairing the main sewer pipes.

WHEREAS, the anticipated source of financing the budget amendment expenditures shall be the bus depreciation fund;

THEREFORE BE IT RESOLVED that the Board of Trustees of School District No. 5, Carbon County, Montana, proclaims a need for an amendment to the K-12 building reserve fund budget for fiscal year 2021 in the amount of \$86,450.00 under Section 20-9-161(6a), MCA, for the purpose identified above, and;

BE IT FURTHER RESOLVED that the Board of Trustees of School District No. 5, Carbon County, Montana, will meet at 6:00 p.m. at the Roberts School Library, 106 E. Maple, Roberts, Montana, on June 23, 2021, for the purpose of considering and adopting the budget amendment.

_____	_____	_____
Print Chairperson's Name	Signature of Chairperson	Date

_____	_____	_____
Print District Clerk's Name	Signature of District Clerk	Date

DATE BUDGET AMENDMENT WAS ADOPTED: _____, 2021.
List budget amendment expenditure line items and amounts: 261-100-4600-725 in the amount of \$86,450.00.

**BUDGET AMENDMENT PROCLAMATION
ROBERTS SCHOOL DISTRICT #5
CARBON COUNTY**

At a regular meeting of the board of trustees of School District No. 5, Carbon County, Montana, held June 23, 2021, at 6:00 p.m. at the Roberts School Library, 106 E. Maple, Roberts, Montana, the following resolution was introduced:

WHEREAS, the trustees of School District No. 5, Carbon County, Montana, have made a determination that as a result of an unanticipated safety issue of a catastrophic failure in the main sewer pipes, the district's budget for the building reserve fund does not provide sufficient financing to properly maintain and support the district for the entire current school fiscal year; and

WHEREAS, the trustees have determined that an amendment to the K-12 building reserve fund budget in the amount of \$86,450.00 is necessary under the provision of Section 20-9-161(6a), MCA; for the purpose of properly maintaining and supporting the district for the entire current school year and

WHEREAS, the anticipated source of financing the budget amendment expenditures shall be the bus depreciation fund;

THEREFORE BE IT RESOLVED that the Board of Trustees of School District No. 5, Carbon County, Montana, proclaims a need for an amendment to the K-12 building reserve fund budget for fiscal year 2021 in the amount of \$86,450.00 under Section 20-9-161(6a), MCA, for the purpose identified above, and;

BE IT FURTHER RESOLVED that the Board of Trustees of School District No. 5, Carbon County, Montana, will meet at 6:00 p.m. at the Roberts School Library, 106 E. Maple, Roberts, Montana, on June 23, 2021 for the purpose of considering and adopting the budget amendment.