

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
MARCH 20, 2019**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:17 p.m. on March 20, 2019, in the cafeteria at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Michelle Swansborough

Absent: Tyler Allen, Mariah Holdbrook

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: Jackie Ronning, Sarah Shoopman

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to approve the minutes of the February 20, 2019 meeting as presented. (YES -- DeVries, Bertolino, Swansborough. No—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to approve warrants 44859 through 44934 for March, 2019 as presented. (YES—DeVries, Bertolino, Swansborough. NO—none).

TEACHER REPORTS

Sarah Shoopman gave the teacher report for the month.

Mrs. Shoopman reported the fourth grade class went to the NILE show in the fall and all the elementary classes will be going to the Museum of the Rockies this spring. She stated the addition of chrome books has moved technology into the classroom.

Mrs. Shoopman stated both the junior high and high school girls' basketball teams had good seasons and she saw a lot of growth.

PERSONNEL

RESIGNATIONS – Mr. Ator stated he received a letter of resignation from Jené Reinhardt who is pursuing an opportunity to go to nursing school and recommended the Board accept the resignation.

Motion was made by Michelle Swansborough, seconded by Joel Bertolino and carried unanimously to accept the letter of resignation from Jené Reinhardt from her teaching position effective at the end of the school year. (YES—DeVries, Bertolino, Swansborough. NO—none).

Mr. Ator recommended the board accept the letter of resignation from Joellen Brennan.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to accept the letter of resignation from Joellen Brennan from her teaching position effective at the end of the school year. (YES—DeVries, Bertolino, Swansborough. NO—none).

Mr. Ator recommended the board accept the letter of resignation from James Sigl.

Motion was made by Michelle Swansborough, seconded by Joel Bertolino and carried unanimously to accept the letter of resignation from James Sigl from his teaching position effective at the end of the school year. (YES—DeVries, Bertolino, Swansborough. NO—none).

Mr. Ator stated these teachers will be greatly missed and thanked them for their years of service.

EXTENSION OF CONTRACTS – Mr. Ator stated Jim Burows (part-time custodian) and Suzanne Eder (paraprofessional) have completed their probationary periods and recommended they be hired on a permanent basis for the remainder of the fiscal year at \$11.50 per hour.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to hire Jim Burows on a permanent basis as part-time custodian at \$11.50 per hour for 25 hours per week for the remainder of the fiscal year. (YES—DeVries, Bertolino, Swansborough. NO—none),

Motion was made by Michelle Swansborough, seconded by Joel Bertolino and carried unanimously to hire Suzanne Eder on a permanent basis as paraprofessional at \$11.50 per hour for 38 hours per week for the remainder of the fiscal year. (YES—DeVries, Bertolino, Swansborough. NO—none),

NEW BUSINESS

LEVY RESOLUTION – Mr. Ator stated state law requires that we give the public notice of what we are planning to levy as permissive levies by March 31 of each year. He stated the resolution included in the board packet (Attachment A) shows an increase of \$9674 in permissive levies next year but because of changing enrollments and increased state aid, there will be a decrease of approximately 2.6 mills for the 2019-2020 school year.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to approve the resolution of intent to impose an increase in levies as presented (Attachment A). (YES—DeVries, Bertolino, Swansborough. NO—none).

REVIEW AUDIT BIDS – Mr. Ator stated we received a bid of \$11,500 from Strom & Associates for auditing of the 16-17 and 17-18 school years and recommended the board accept the bid.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to accept the audit bid from Strom and Associates for \$11,500 for auditing the 16-17 and 17-18 school years. (YES—DeVries, Bertolino, Swansborough. NO—none).

CURRICULUM ADOPTION – Jackie Ronning, Literacy Coach, reported the teachers have spent time together looking at curriculum for language arts and the majority agree Study Sync should be adopted as curriculum for grades 6-12 and Amplify Core Knowledge Language Arts for K-5. She stated teacher training is included within the costs for each product.

Mr. Ator stated the cost for the Study Sync curriculum is \$13757.69 and the cost for the Amplify curriculum is \$25651.04, all which will be covered by the Literacy Grant.

Motion was made by Michelle Swansborough, seconded by Joel Bertolino and carried unanimously to approve the purchase of the Study Sync curriculum for language arts grades 6-12 at a cost of \$13757.69. (YES—DeVries, Bertolino, Swansborough. NO—none).

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to approve the purchase of the Amplify curriculum for language arts grades K-5, at a cost of \$25651.04. (YES—DeVries, Bertolino, Swansborough. NO—none).

CLERK EVALUATION – It was determined that the evaluation of the Business Manager/Clerk will be done after the April 17, 2019 meeting.

APPROVAL OF CONTRACT FOR INCREASED BANDWIDTH – Mr. Ator requested the board formally accept the proposal from Century Link for increased bandwidth.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to formally accept the proposal from Century Link for increased bandwidth. (YES—DeVries, Bertolino, Swansborough. NO—none).

OLD BUSINESS

SEPTIC SYSTEM FOR OLD GYM UPDATE – Mr. Ator reported we shut off the water to the old gym until it gets warmer and thaws the pipes for the septic system. He stated there hasn't been any back-up so we'll continue to wait and see what needs to be done.

SUPERINTENDENT REPORT

SPRING ORDERS PROCEDURE – Mr. Ator stated he has once again given each teacher a \$750 budget for classroom supplies for the next school year. He added this has worked quite well and any teachers proposing to exceed the \$750 limit must submit rationale for doing so in writing.

SUPT. NEGOTIATION TIMELINE – Mr. Ator stated he is interested in pursuing a PhD through MSU-Bozeman in the fall of 2019 but in order to do that, he needs to have the knowledge of a stable work environment to be successful. He stated he would like a committee of two board members to meet with him to discuss terms of his contract for the next three years.

It was decided Joel Bertolino and Tyler Allen would meet as a committee with Mr. Ator.

SCHOOL FOODS AUDIT – Mr. Ator reported the School Foods audit was conducted last week and everything was fine.

ADJOURNMENT

Ms. DeVries called for adjournment at 7:40 p.m..

Board Chair

District Clerk

Resolution of Intent to Impose an Increase in Levies

As an essential part of its budgeting process, the Roberts School District #5 Board of Trustees is authorized by law to impose levies to support its budget. The Roberts School District #5 Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2019, using certified taxable valuations from the current school fiscal year as provided to the district:

Fund Supported	Estimated Change in Revenues*	Estimated Change in Mills*	Estimated Impact Home of \$100,000*	Estimated Impact Home of \$200,000*
Bus Depreciation	\$7728 increase	4.2 mills increase	\$5.66 increase	\$11.33 increase
Transportation	\$1350 increase	.73 mills increase	\$.99 increase	\$1.98 increase
Tuition	0	0	0	0
Building Reserve Elementary	\$298 increase	.16 mill increase	\$.22 increase	\$.44 increase
Building Reserve High School	\$298 increase	.16 mill increase	\$.22 increase	\$.44 increase
Total	\$9674 increase	5.25 mill increase	\$7.09 increase	\$14.19 increase

***Impacts above are based on current certified taxable valuations from the current school fiscal year.**

Due to changing enrollments and increased state aid, local millage will drop by approximately 7.8 mills for school year 2019-2020. This change and the changes above will reflect a local millage decrease of approximately 2.6 mills for school year 2019-2020.

Regarding the increase in the building reserve levy referenced above, the following are school facility maintenance projects anticipated to be completed at this time:

1. Construction and Repairs of Existing Facilities
2. Electrical and Mechanical System Upgrades
3. Weatherization of Existing Facilities
4. General Grounds and Facilities Maintenance