

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
MAY 13, 2014**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Chair Sarah DeVries at 6:02 p.m. on May 13, 2014, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Tami Hoines
Luke Holdbrook
Rusty Niemi

Elliott Crump, Superintendent
JaLayne Obert, Business Manager/District Clerk

GUESTS: Rick Sederberg, Ward Braten, Nancy Langager, Sanford Langager, Mitzy Carter, Jackie Ronning, Courtney Halvorsen, Stacie Nardinger, James Binando

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Luke Holdbrook, seconded by Rusty Niemi and carried unanimously to approve the minutes of the regular meeting on April 15, 2014 and special meetings on April 2, 3, and 10, 2014 as presented. (YES-- DeVries, Bertolino, Hoines, Holdbrook, Niemi). NO--none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Mrs. Obert stated for the past two years the district has been members of both the Montana School Boards Association and the Montana Rural Education Association. She stated we haven't utilized the membership in the MREA and asked if it should be dropped.

Mr. Bertolino stated if we aren't utilizing the membership and with the budget so tight, perhaps we should drop it for a year and see if we think it is necessary.

Motion was made by Joel Bertolino, seconded by Luke Holdbrook and carried unanimously to approve the claims, sequence, and voided checks for May, 2014 as presented. (YES--DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO-- none).

STUDENT ATTENDANCE

Ms. DeVries called for a closed session at 6:06 p.m. stating the next item of business concerns individuals and it is her determination that the demands of individual privacy supersede the merits of public disclosure.

The meeting was returned to regular session at 6:30 p.m.

Mr. Crump recommended credits be reinstated for student K.E. for spring semester.

Motion was made by Rusty Niemi, seconded by Joel Bertolino and carried unanimously to reinstate credits for student K.E. for spring semester. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Mr. Crump recommended credits be reinstated for student J.L. for spring semester.

Motion was made by Luke Holdbrook, seconded by Joel Bertolino and carried unanimously to reinstate credits for student J.L. for spring semester. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Mr. Crump recommended credits be reinstated for student S.M. for spring semester.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to reinstate credits for student S.M. for spring semester. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Mr. Crump recommended credits for reinstated for student J.M. for spring semester.

Motion was made by Tami Hoines, seconded by Luke Holdbrook and carried unanimously to reinstate credits for student J.M. for spring semester. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

TEACHER REPORTS

Stacie Nardinger gave the teacher report for May.

Mrs. Nardinger stated the counselor position entails three areas – academic, social, and life after high school. She stated she did give up the role of testing coordinator but if she has to take that back, she needs training and there will have to be money in the budget for that.

Mrs. Nardinger stated she spoke with students about problems with the attendance policy and asked them if adding an incentive such as not having to take one semester test if they have fewer than three absences would help with attendance issues. She added the students thought that would be a good incentive.

Mrs. Nardinger stated she has not had time to fit any counseling in for elementary students this year and we may need to look at solutions for that concern for next year.

Mrs. Nardinger stated the life after high school area of counseling is mainly covered in her JMG class and she also taught Physical Science and Anatomy and Physiology this year. She added classes for next year include JMG, Biology, Physics, and Chemistry.

Mrs. Nardinger there were glitches with using tablets for the Anatomy and Physiology class this year instead of having a book. She added she would like to replace the desks in the science room with tables.

PERSONNEL

LIBRARIAN POSITION – Mr. Crump stated he spoke again with the candidate for the librarian position about not needing to take classes to obtain her library certification. He stated she is willing to take the position at half-time at a rate of \$18,711 on the salary schedule. He added half-time positions are not eligible for health insurance benefits.

Mr. Crump recommended hiring Myrna Lastusky at 4/8 time for the library position at \$18,711.

Motion was made by Joel Bertolino, seconded by Luke Holdbrook and carried unanimously to hire Myrna Lastusky at 4/8 time for the library position at \$18,711 on the salary schedule. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

COACHING RECOMMENDATIONS – Mr. Crump stated Ms. Reinhardt sent an email to coaches about interest in next year's sports but didn't get much response.

Mr. Crump recommended Jené Reinhardt be hired as head cross country coach at a stipend rate of \$2200.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to hire Jené Reinhardt as head cross country coach for the 2014-2015 school year at a stipend rate of \$2200. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Mr. Crump recommended Jené Reinhardt be hired as head high school girls' basketball coach for the 2014-2015 school year at a stipend rate of \$2250.

Motion was made by Luke Holdbrook, seconded by Joel Bertolino and carried unanimously to hire Jené Reinhardt as head high school girls' basketball coach for the 2014-2015 school year at a stipend rate of \$2250. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Ms. Hoines asked about assistant coaches. Mr. Crump stated that is pretty much left up to the head coach.

RECOMMENDATIONS FOR CLASSIFIED STAFF – Mr. Crump recommended the following classified staff be rehired for the 2014-2015 school year:

Bus Drivers – Roly DeVries, Jeff Krook, Dick Sederberg

Motion was made by Luke Holdbrook, seconded by Joel Bertolino and carried unanimously to approve rehiring Roly DeVries, Jeff Krook, and Dick Sederberg as school bus drivers for the 2014-2015 school year. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Kitchen Staff – Joanne Stark, Lynette Burgan, and Liz Kaufman

Motion was made by Rusty Niemi, seconded by Tami Hoines and carried unanimously to approve rehiring Joanne Stark, Lynette Burgan, and Liz Kaufman as kitchen staff for the 2014-2015 school year. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Custodial Staff – Chris DeVries, Rick Sederberg

Motion was made by Rusty Niemi, seconded by Tami Hoines and carried unanimously to approve rehiring Chris DeVries and Rick Sederberg as custodial staff for the 2014-2015 school year. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none),

Paraprofessionals – Deborah Hogan, Amanda Smith

Motion was made by Tami Hoines, seconded by Luke Holdbrook and carried unanimously to approve rehiring Deborah Hogan and Amanda Smith as paraprofessionals for the 2014-2015 school year. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

NEW BUSINESS

SENIOR FUNDS – Mr. Crump stated the senior class usually spends the money they have raised on an educational trip but this year's class would like to spend it on their graduation celebration and he is recommending they be allowed to do so.

Motion was made by Rusty Niemi, seconded by Joel Bertolino and carried unanimously to allow the senior class to use the money they have raised for a community graduation celebration. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

FFA NATIONALS – Ward Braten stated he has some students interested in attending the FFA National Convention in Louisville, Kentucky on October 29 through November 1, 2014. He stated if the students drive to the convention, they would miss a week of school.

Sydney Miller stated there are 4 to 5 girls who are considering going. She added it is scheduled the week of the volleyball district tournament.

Mr. Crump stated we ran into this type situation once before.

Mrs. Obert asked if any of the students have qualified to compete at the national level. Mr. Braten stated they haven't.

Mr. Bertolino asked to table this item until the Board meets in July.

CLASSIFIED STAFF NEGOTIATIONS – Mr. Crump stated the classified staff has submitted a request to open negotiations with the Board. He stated he feels the same negotiators who are meeting with the certified staff should also negotiate with the classified staff.

ELECTION BY ACCLAMATION – Mrs. Obert stated there were two trustee positions up for election, those of Joel Bertolino and Luke Holdbrook. She stated since the number of petitions received (1 from Joel Bertolino) was less than the number of openings, the trustee election was cancelled and Mr. Bertolino would be elected by acclamation.

Motion was made Tami Hoines, seconded by Rusty Niemi and carried unanimously to elect Joel Bertolino to a three-year trustee term by acclamation. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

TRUSTEE APPOINTMENT – Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to appoint Luke Holdbrook to a one-year trustee position. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

HOBY ATTENDANCE – Stacie Nardinger stated Brittany Prinkki has applied to attend the HOBY (Hugh O'Brien Youth) leadership conference this summer. She stated she is requesting the district reimburse Brittany the \$150 registration fee if she attends the conference and reports to the Board on her return.

Motion was made by Rusty Niemi, seconded by Joel Bertolino and carried unanimously to approve reimbursing Brittany Prinkki the \$150 registration fee if she attends the HOBY conference and reports to the Board on her return. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

LAWN CARE – Mr. Crump stated Joanne Stark is not able to do our lawn care this summer but Rick Sederberg has submitted a letter of interest for the position. He recommended adding eight hours a week for lawn care to Rick Sederberg's summer hours.

Motion was made by Joel Bertolino, seconded by Luke Holdbrook and carried unanimously to add eight hours a week to Rick Sederberg's summer hours for lawn care. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

OLD BUSINESS

CALENDAR – Stacie Nardinger stated the Board approved Option 2 of the calendar in April but some staff members would like the Board to consider some changes to that option.

Mrs. Nardinger stated two concerns with the calendar include not finishing the first semester before Christmas break and finishing after Memorial Day. She stated if 3.5 vacation days can be cut from the calendar, school would finish right before Memorial Day and graduation wouldn't

have to be on the Memorial Day weekend. She added vacation times that could be eliminated include October 31, half-day November 26 (Wednesday before Thanksgiving), December 12, February 20, and half-day April 1.

Ms. DeVries stated the days that would be eliminated as vacation days are days when many of the students are gone for tournaments so if we had school, hardly anyone would be here. She stated she can't support eliminating the half-day before Thanksgiving as many families use that as travel time.

Mr. Bertolino stated the Board has already voted on this item.

Ms. Hoines asked what process is used to put together the calendar.

Mr. Crump stated he put together two options and sent them out to staff to indicate their preference.

Ms. Hoines asked if one of the options was a calendar similar to this year's calendar.

Mr. Crump stated there was a similar option and it didn't get much support. He added he is not comfortable removing vacation days when no one is here.

Ms. DeVries stated the Board voted on this once and feels we should stay with that decision.

Mr. Bertolino and Mr. Niemi stated they agree with Ms. DeVries.

TEACHER NEGOTIATIONS – Ms. DeVries stated the first negotiation session with teachers is scheduled for May 19 at 5:00 p.m.

FOOTBALL COOP—Mr. Crump stated he received a form from Red Lodge for a football co-op but he hasn't heard anything from Joliet. He recommended the Board accept the co-op with Red Lodge for high school football. He added the cost is \$250 per student with a maximum of \$1250.

Mr. Holdbrook asked how the students would get to Red Lodge.

Mr. Crump stated if there are more than 6 or seven students we may need to provide a bus.

Motion was made by Luke Holdbrook, seconded by Joel Bertolino and carried unanimously to approve entering into a sports co-op with Red Lodge for high school football. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

SUPERINTENDENT REPORT

SUPERINTENDENT SCHEDULE – Mr. Crump stated he has no plans to be gone this month.

PROGRAM UPDATE – Mr. Crump stated he hopes to get next year's class schedule out to the Board soon.

INSURANCE RATES – Mr. Crump stated our health insurance quote for next year with the Joint Powers Trust includes a 12% increase if we accept a three year agreement and have a minimum of 70% employee participation in wellness education sessions. He added the monthly premium increases from \$460.20 to \$516.43 for single coverage. He recommended the Board approve renewal option 4 with the Joint Powers Trust for employee health insurance.

Motion was made by Tami Hoines, seconded by Joel Bertolino and carried unanimously to accept renewal option 4 with the Joint Powers Trust for employee health insurance. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

MASBO CONFERENCE – Mrs. Obert stated she would like to attend the MASBO conference in Billings in June. She added expenses are \$200 registration fee and mileage.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to allow Mrs. Obert to attend the MASBO conference in Billings in June and pay registration fee and mileage. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

SUMMER HOURS – Mr. Crump asked that summer office hours be 9:00 a.m. to 3:00 p.m. Monday through Thursday.

Motion was made by Luke Holdbrook, seconded by Rusty Niemi and carried unanimously that summer office hours be 9:00 a.m. to 3:00 p.m. Monday through Thursday. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

ADJOURNMENT

Ms. DeVries adjourned the meeting at 7:50 p.m.

Board Chair

District Clerk

CORRECTION TO MAY 13, 2014 MINUTES

Add Alex Ator to guest list

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
MAY 1, 2014**

The special meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Chair Sarah DeVries at 6:02 p.m. on May 1, 2014, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Tami Hoines
Luke Holdbrook
Rusty Niemi

Elliott Crump, Superintendent
JaLayne Obert, Business Manager/District Clerk

GUESTS: Stacie Nardinger, Chris DeVries, Crystal Wright

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

PUBLIC COMMENT

Stacie Nardinger stated the teachers would like to reopen discussion on next year's calendar.

STUDENT ATTENDANCE ISSUES

Ms. DeVries stated the next item to come before the Board involves individuals and called for a closed session at 6:05 p.m. stating it is her determination that the individuals' right to privacy supersedes the merits of public disclosure.

The meeting was returned to regular session at 6:50 p.m.

Mr. Crump recommended the Board reinstate credits for student A.G. for the 2014 spring semester.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to reinstate credits for student A.G. for the 2014 spring semester. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Mr. Crump recommended the Board reinstate credits for student T.I.M. for the 2014 spring semester.

Motion was made by Luke Holdbrook, seconded by Joel Bertolino and carried unanimously to reinstate credits for student T.I.M. for the 2014 spring semester. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Mr. Crump recommended the Board reinstate credits for student T.R.M. for the 2014 spring semester.

Motion was made by Tami Hoines, seconded by Rusty Niemi and carried unanimously to reinstate credits for student T.R.M. for the 2014 spring semester. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Mr. Crump recommended the Board reinstate credits for student C.M. for the 2014 spring semester.

Motion was made by Luke Holdbrook, seconded by Joel Bertolino and carried unanimously to reinstate credits for student C.M. for the 2014 spring semester. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Mr. Crump recommended the Board reinstate credits for 2013 first semester English for student S.S.

Motion was made by Joel Bertolino, seconded by Luke Holdbrook and carried unanimously to reinstate credits for student S.S. for the 2013 fall semester English. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

LIBRARIAN POSITION

Mr. Crump stated two candidates were interviewed for the librarian position on April 22, 2014. He added he has spoken with the candidate chosen by the interviewing team and she would accept a 5/8 time position at \$23,388.00 with health insurance benefits.

Mrs. Obert stated early in budget discussions we talked about reducing the library position to half-time and that is the projection that was used to calculate next year's budget. She stated there isn't money in the budget to hire over a half-time position and not have to make reductions in a budget that is already tight.

Mr. Crump stated he feels this applicant would be a very good addition to the school but she needs to make a certain amount of money and have health insurance. He added she'll also have to be paying to get her librarian certification.

Mrs. Obert stated she did some checking and made some phone calls to see how other small schools meet the accreditation standards for librarians. She stated schools with an enrollment under 125 students may contract out for library services to meet the standards. She stated the Montana Small Schools Alliance offers this service to small schools for \$300 per year. She added the library still needs to be staffed but it doesn't have to be with a certified librarian.

Mr. Niemi stated we need to offer the students the best we can and make sure the quality of the library is maintained.

Mr. Bertolino stated it would be much easier to find a quality person for the library if we don't have to worry about the library certification. He stated contracting with the Montana Small Schools Alliance seems like the way to go. He asked Mr. Crump if he sees any problems with this solution.

Mr. Crump stated he doesn't if we can be accredited without hiring a certified librarian.

Mr. Crump stated he will offer the position to the candidate again at half-time and if it is not accepted, will advertise it again as a half-time position.

ADJOURNMENT

Ms. DeVries adjourned the meeting at 7:45 p.m.

Board Chair

District Clerk

**MINUTES OF THE REORGANIZATION MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
MAY 13, 2014**

The reorganization meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Chair Sarah DeVries at 7:58 p.m. on May 13, 2014, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Tami Hoines
Luke Holdbrook
Rusty Niemi

Elliott Crump, Superintendent
JaLayne Obert, Business Manager/District Clerk

SWEARING IN OF TRUSTEES

The swearing in of newly elected (by acclamation) trustee Joel Bertolino and reappointed trustee Luke Holdbrook was conducted by JaLayne Obert,

ELECTION OF CHAIR

Motion was made by Joel Bertolino, seconded by Tami Hoines and carried unanimously to re-elect Sarah DeVries as Board Chair. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

ELECTION OF VICE CHAIR

Motion was made by Joel Bertolino, seconded by Tami Hoines and carried unanimously to elect Rusty Niemi as Vice Chair. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

APPOINTMENT OF CLERK

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to appoint JaLayne Obert as District Clerk for the 2014-2015 school year. (YES—DeVries, Niemi, Bertolino, Hoines, Holdbrook. NO—none).

ADJOURNMENT

Ms. DeVries adjourned the meeting at 8:05 p.m.

Board Chair

District Clerk