

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
JULY 17, 2012**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Chair Frank Ropp at 6:00 p.m. on July 17, 2012, in the library at the Roberts School.

ATTENDANCE

Frank Ropp, Chair
Joel Bertolino, Vice Chair
Sarah DeVries
Tami Hoines
Rusty Niemi

Elliott Crump, Superintendent
JaLayne Obert, District Clerk

GUESTS: Chris DeVries, Mike Creeden

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Sarah DeVries, seconded by Tami Hoines and carried unanimously to approve the minutes of the regular meeting June 12 and special meeting June 26, 2012 as presented. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to approve the claims, sequence, and voided checks as presented for the end of June, 2012 and July, 2012. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

PUBLIC COMMENT

Mike Creeden stated he would like to give the Board notice there is the potential he will be called back to active duty with the military for fighting fires. He stated there is also a two-week school for the military he may have to attend in September.

Mr. Creeden stated he really enjoyed teaching social studies for the fourth and fifth graders last year and asked the Board to reconsider action taken to remove him from teaching that class again this year. He stated he felt he did some good things in the class and it has hurt his motivation to have it taken away. He added he is working on his elementary certification.

Mr. Creeden stated he really needs an APA format textbook for use in writing research papers.

Mr. Ropp stated the decision made by the Board was to keep elementary teachers teaching in the elementary and high school teachers teaching in the high school. He recommended Mr. Creeden use the internet as a reference for writing research papers.

PERSONNEL

SPECIAL EDUCATION – Mr. Crump recommended the Board hire Joanne Kamps for the special education teaching position at a salary of \$33,615.

Mrs. DeVries asked how many years experience are included in that salary amount. Mr. Crump stated that is step 10 and Ms. Kamps has over thirty years experience.

Tami Hoines asked where Ms. Kamps would be moving from. Mr. Crump stated she is currently living in Michigan but started her teaching career in Montana.

Motion was made by Rusty Niemi, seconded by Sarah DeVries and carried unanimously to approve offering the special education teaching position to Joanne Kamps with a salary of \$33,615. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

ASSISTANT COOK – Mr. Crump recommended the Board offer the Assistant Cook position to Lynette Burgan for 6.5 hours per day at \$10.20 per hour.

Motion was made by Joel Bertolino, seconded by Sarah DeVries and carried unanimously to offer the Assistant Cook position to Lynette Burgan for 6.5 hours per day at \$10.20 per hour. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

MAINTENANCE POSITION – Mr. Crump recommended the Board offer the On-Call Maintenance position to Dan Nardinger at \$15 per hour.

Motion was made by Rusty Niemi, seconded by Tami Hoines and carried unanimously to offer the On-Call Maintenance position to Dan Nardinger at \$15.00 per hour. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

COACHING STAFF – Mr. Crump recommended the Board offer the junior high football coaching position to Jesse Fisher at \$1300.00, the head junior high coaching stipend on the extra-curricular stipend schedule.

Motion was made by Joel Bertolino, seconded by Sarah DeVries and carried unanimously to offer the head junior high football coaching position to Jesse Fisher for \$1300.00 as indicated on the stipend schedule. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

Mr. Crump stated Jené Reinhardt will be taking over as Athletic Director next year and is recommending the district hire a head junior high volleyball coach for the upcoming year.

The Board indicated approval of adding a head junior high coach to the volleyball coaching staff for the 2012-2013 year.

NEW BUSINESS

CONCESSION STAND LOCATION – Mr. Ropp stated he talked with a few other schools about how they run their concessions and each is different.

Deb Hill stated it is the recommendation of the Booster Club that concessions are given a permanent spot, such as the space used by the co-op specialists, and someone be hired to run it. She added at this time, the Booster Club doesn't have the manpower to take over concessions.

Mr. Bertolino stated he would like input from the Student Council.

Mr. Crump stated he would rather concessions share a space with BPA than take the room for the specialists but added the important thing is to have a compensated position to run it. He added he favors a compensation that includes a portion of profits so there is motive for doing well.

Mr. Ropp stated the method of compensation varies from school to school.

Motion was made by Rusty Niemi, seconded by Sarah DeVries and carried unanimously to add the position of Concessions Coordinator to the extra-curricular stipend schedule with a stipend for each sports season of \$750 plus 20% of the net profits. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

STIPEND SALARY SCHEDULE – Mr. Crump stated the Stipend Salary Schedule will be negotiated next year.

POLICY REVISION – Mr. Crump stated he brought policy revisions to Board Policy 2168 – Distance, Online, Dual Credit and Technology-Delivered Learning, to the Board last month for consideration. After reviewing the proposed changes to the policy, he recommended the Board adopt Policy 2168 as revised.

Motion was made by Joel Bertolino, seconded by Sarah DeVries and carried unanimously to adopt Board Policy 2168 – Distance, Online, Dual Credit and Technology Delivered Learning as revised (see attached). (YES – Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

OLD BUSINESS

ORGANIZATIONAL CHART – Mr. Ropp stated he talked with MTSBA and found there are many different ways the position of the Business Manager/Clerk is placed on the organizational chart. He stated he is now satisfied with the organizational chart that was presented to the Board. It was the consensus of the Board to add the organizational chart to the Staff Handbook.

SUPERINTENDENT REPORT

SUPERINTENDENT SCHEDULE – Mr. Crump stated he will be going to the SAM summer institute in Helena August 8-10, 2012. He added he will be on vacation the week of July 23, 2012.

NEXT MEETING – It was decided the next meeting will be held August 14, 2012 at 7:00 p.m.

ADJOURNMENT

Mr. Ropp adjourned the meeting at 7:50 p.m.

Board Chair

District Clerk

CORRECTION TO THE MINUTES OF JULY 17, 2012 MADE AT REGULAR MEETING ON AUGUST 14, 2012

Mr. Ropp asked that under Public Comment the following be added:

Mr. Ropp stated the Board’s ultimate responsibility is to try to see that teachers have the credentials they need for the classes they are teaching. He added the Board’s intent is to find the very best option for the students.

INSTRUCTION

Distance, Online, Dual Credit and Technology-Delivered Learning

For purposes of this policy, “distance learning” is defined as: instruction in which students and teachers are separated by time and/or location with synchronous or asynchronous content, instruction, and communication between student and teacher (e.g., correspondence courses, online learning, video conferencing, streaming video, dual credit).

The District may receive and/or provide distance, online, and technology-delivered learning programs, provided the following requirements are met:

1. The distance, online, and technology-delivered learning programs and/or courses shall meet the learner expectations adopted by the District and be aligned with state content and performance standards;
2. The District shall provide a report to the Superintendent of Public Instruction, documenting how it is meeting the needs of students under the accreditation standards, who are taking a majority of courses during each grading period via distance, online, and/ or technology-delivered programs;
3. The District will provide qualified instructors and/or facilitators as described in ARM 10.55.907(3)(a)(b)(c);
4. The District will ensure that the distance, online, and technology-delivered learning facilitators receive in-service training on technology-delivered instruction as described in ARM 10.55.907(3)(d); and
5. The District will comply with all other standards as described in ARM 10.55.907(4)(5)(ae).

The District will permit a student to enroll in an approved distance learning course, in order that such student may include a greater variety of learning experiences within the student’s educational program.

Credit for distance learning courses or dual credit courses may be granted provided the following requirements are met:

1. Prior permission has been granted by the superintendent;
2. The course does not replace a required course offered by the District
3. The course, dual credit or otherwise, will only be recognized as an elective credit for graduation Purposes. (Exception: The course is taken for credit recovery to replace a previously failed course or the student has transferred to Roberts School, and therefore, has no opportunity to take the course at Roberts School);
4. Credit is granted for schools and institutions approved by the District after evaluation for a particular course offering;
5. The student is in his/her junior or senior year.
6. The student is a sophomore with a 3.25 cumulative GPA, the student’s parents agree to their child taking an online/dual credit course, and the superintendent agrees to the student’s participation in the course. (Exception: If the student does not meet the 3.25 cumulative GPA requirement and the student would still like to take an online/dual credit course, he/she must submit a written statement to the Board of Trustees explaining how this course will benefit them and why they feel they are prepared to take the course. In addition, the student must also provide the Board with three letters of recommendation from Roberts School teachers as to why he/she should be allowed to take the online/dual credit course. The

written statement and the letters of recommendation must be presented to the Board of Trustees before the beginning of the semester in which the student would like to enroll in the course. Upon reviewing the materials and listening to the student's arguments the Board will vote to either accept or deny the request);

7. The student is a freshman with a 3.5 GPA from eighth grade, the student's parents agree to their child taking an online/dual credit course, and the superintendent agrees to the student's participation in the course. If the student does not meet the 3.5 cumulative GPA requirement the student may follow the procedure outlined in the "Exception" section of number (6) six;
8. The student pays for the exam associated with the advanced placement course they intend to take and/or covers any fees associated with taking the online/dual credit course. Additionally, the student must have already taken the district course associated with the advanced placement or dual credit course if the district offers that course; and
9. The student does not exceed 2 online courses per semester and no more than 6 online courses over the duration of the student's junior and senior years. Freshman and sophomore students may only take one online class per semester.

The District will not be obligated to pay for a student's distance learning courses.

Cross Reference:	2410 and 2410P	High School Graduation Requirements
Legal Reference:	ARM 10.55.602 ARM 10.55.705 ARM 10.55.906 ARM 10.55.907	Definitions Administrative Personnel; Assignment of School Administrators/Principals High School Credit Distance, Online, and Technology Delivered Learning

Policy History:

Adopted on: 3/9/2010

Reviewed on: 6/21/2011

Revised on: 7/17/2012