

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
SEPTEMBER 6, 2018**

The special meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:00 p.m. on September 6, 2018, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Tyler Allen
Mariah Holdbrook

Alex Ator, Superintendent

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

NEW BUSINESS

E-BUS PURCHASE – 2017 FORD EXPEDITION – Motion was made by Mariah Holdbrook, seconded by Tyler Allen and carried unanimously to purchase a 2017 Ford Expedition for \$33,355.00 from Prime Rate Motors in Sheridan, Wyoming, from the Bus Depreciation Fund for the bus route that travels from the school to Obert Road, loops around to Selms via Cherry Springs and then travels north and south on Highway 212. (YES—DeVries, Bertolino, Allen, Holdbrook. NO – none).

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve all expenditures needed to put the Expedition on the route such as insurance, licensure, and bus inspection. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—none).

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to hire Nicole Joyce as a temporary bus driver to drive the Expedition route under the conditions she passes all background checks, passes a DOT physical, has a clean driving record and all required assessments at \$11.00 per hour until the formal September meeting on September 26, 2018. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—none).

Motion was made by Joel Bertolino, seconded by Tyler Allen, and carried unanimously to allow Mr. Ator to drive the route discussed as a backup driver if needed under the same conditions at \$11.00 per hour until the formal September meeting on September 26, 2018. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—none).

ADJOURNMENT

Ms. DeVries called for adjournment at 6:40 p.m.

Board Chair

District Clerk

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
SEPTEMBER 26, 2018**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:00 p.m. on September 26, 2018, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Tyler Allen
Mariah Holdbrook

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to approve the minutes of the regular meeting August 14, 2018, as presented. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve warrants 44372-44465 as presented. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—none).

PUBLIC COMMENT

Betsy Scanlin stated she is running for the state legislature and one of the reasons she is running is because of the cuts being made in education and social services in Montana. She stated schools should be our #1 focus.

STAFFING

RESIGNATION – Mr. Ator stated he received a letter of resignation from John Payovich as high school boys' basketball coach and recommended the resignation be accepted.

Motion was made by Tyler Allen, seconded by Mariah Holdbrook and carried unanimously to accept the letter of resignation from John Payovich as high school boys' basketball coach. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—none).

SUBSTITUTE LIST – Mr. Ator recommended approval of the following substitutes:

Jon Milligan, Bus Driver
William Harvison, Bus Driver
Randy DeVries, Bus Driver – E Bus only
James Sigl, Bus Driver – E-Bus only
Alex Ator, Bus Driver – E Bus only
Liz Kaufman, Kitchen
Terry Bryan, Kitchen
Joyce Kober, Classroom
Chris DeVries, Classroom
Myrna Lastusky, Classroom
Tanya Wright, Classroom

Lacy Langager, Classroom
Marcia Bickel, Classroom
Cathy McGregor, Classroom
Ann Conover, Classroom

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve the substitute list as recommended by the superintendent. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—none).

TITLE I STAFF – Mr. Ator stated our Title I funds have increased this year and he would like to advertise for a part-time teacher and part-time paraprofessional for a one-year period to help with interventions.

The Board agreed Mr. Ator should advertise the positions.

NEW BUSINESS

SCHOOL-WIDE FIELD TRIP – Mr. Ator stated a few years ago we took all the students to Heart Butte and the corn maze as a field trip. He stated these type activities give the older students an opportunity to associate with the younger ones and teachers and he has wanted a chance to do something like this again.

Mr. Ator stated MSU is sponsoring a fun day on November 6 with educational activities and a basketball game at 11:00 a.m. He stated he asked for and received an exemption to allow us to bring the entire school for the day and would like approval to do so.

Motion was made by Mariah Holdbrook, seconded by Tyler Allen and carried unanimously to approve the School-wide Field Trip to MSU on November 6, 2018. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—none).

SPECIAL EDUCATION CO-OP – Mr. Ator asked for approval of a commitment to the special education cooperative.

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve the following, “After discussion at our board meeting of September 26, 2018, the Board of Trustees for the Roberts School District #5 has agreed to continue membership in the Yellowstone-West/Carbon County Special Services Cooperative for the triennial period as specified under the Cooperative’s current Interlocal Agreement. The Board of Trustees has designated Alex Ator, Superintendent, to serve as their representative to the Cooperative Joint Advisory Board.” (YES—DeVries, Bertolino, Allen, Holdbrook. NO—none).

REVIEW OF STRATEGIC PLAN – Mr. Ator stated it is time to do the annual review of the Strategic Plan and asked for trustees to participate.

Tyler Allen and Mariah Holdbrook agreed to help with review of the Strategic Plan.

APPOINTMENT OF BOARD MEMBER – Mr. Ator stated Michelle Swansborough has submitted a letter of interest for the vacant seat on the Board and recommended she be appointed at the next meeting as she was unable to attend this meeting.

SUPERINTENDENT’S REPORT

JUNIOR HIGH FFA – Mr. Ator reported last year Mr. Harvison approached him about taking junior high students on an overnight trip to compete in an FFA contest and he would like to revisit that issue.

Mariah Holdbrook stated she has seen junior high students competing at contests before and does see the benefits for those students. She added she would like Mr. Harvison to contact other schools and see what they do at the junior high level.

Mr. Ator stated he and Mr. Harvison will look into this and report back next month.

MCLP GRANT – Mr. Ator stated included in the packet is a list of supplies and materials put together by the Literacy Coach, Jackie Ronning, for the MCLP grant. He stated the first year of the grant ends on September 30 and most of these supplies and materials will be purchased from the new grant year which begins on October 1.

LETTER FROM COUNTY COMMISSIONERS ON SNOW REMOVAL –Mr. Ator stated he asked the County Commissioners if snow removal on Elbow Creek could be done earlier so our bus driver can get to town to drive the route. He stated the commissioners responded the county can't make a special effort to open that road early and suggested the driver keep the bus at her residence if the weather is really bad.

FRESH FRUITS AND VEGETABLE PROGRAM – Mr. Ator stated the district received a grant to offer the elementary grades fresh fruits and vegetables as morning or afternoon snacks.

GYM FLOOR – Mr. Ator stated he asked Bruco to come look at the finish on the floor in the new gym as it looks really bad. He stated Bruco has agreed to redo the finish during the week of Thanksgiving.

SUPERINTENDENT SCHEDULE – Mr. Ator reported he attended a MASS today in Billings, will be going to Fairmont September 30 through October 2 for a MCLP meeting, and may go to MCEL in Missoula on October 17-19. He asked trustees to let him know if they are interested in attending MCEL.

TEACHER REQUEST – George Nelson asked the Board to consider paying for two years and three months of health insurance for him as a retirement incentive. He added this was done previously for another retiring teacher.

ADJOURNMENT

Ms. DeVries called for adjournment at 7:10 p.m.

Board Chair

District Clerk