

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
ROBERTS SCHOOL DISTRICT NO. 5  
SEPTEMBER 21, 2022**

The regular meeting of the Board of Trustees of Roberts School District No. 5, Roberts, Montana was called to order by Chair Michelle Swansborough at 6:00 p.m. on September 21, 2022 in the library at the Roberts School.

**ATTENDANCE**

Michelle Swansborough, Chair  
Brandon Crane, Vice Chair  
Joel Bertolino  
Sam Langager

Alex Ator, Superintendent  
JaLayne Obert, Business Manager/Clerk

GUESTS: Lacy Kircher, Sarah Shoopman, Jen Larson, Tera Baver (all virtual), Nick Dobbel, Mariah Holdbrook

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**MINUTES**

Motion was made by Joel Bertolino, seconded by Sam Langager and carried unanimously to approve the minutes of the August 15, 2022 regular meeting and August 25, 2022 special board meeting as presented. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

**WARRANTS**

Motion was made by Brandon Crane, seconded by Joel Bertolino and carried unanimously to approve warrants 48587 to 48708 as presented. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

**PUBLIC COMMENT**

Mr. Ator stated with the resignation of Tyler Allen from the board, the process was started to fill the position. He stated the opening and instructions on how to apply was advertised and letters of interest were received from two individuals, Marian Holdbrook and Nick Dobbel. He added both individuals were invited to tonight's meeting for a question and answer session with the board.

At the end of the session, a straw vote was taken that indicated the board's preference to appoint Mariah Holdbrook for the trustee position at the next regular meeting.

**STAFFING**

ELEMENTARY TEACHER - Mr. Ator recommended formally hiring Denyse Vanek as elementary teacher with a hire date of August 16, 2022.

Motion was made by Joel Bertolino, seconded by Sam Langager and carried unanimously to hire Denyse Vanek as elementary teacher with a start date of August 16, 2022. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

JUNIOR HIGH VOLLEYBALL ASSISTANT COACH – Mr. Ator recommended hiring Erin Koch as junior high volleyball assistant coach with a start date of August 23, 2022.

Motion was made by Joel Bertolino, seconded by Brandon Crane and carried unanimously to hire Erin Koch as junior high volleyball assistant coach with a start date of August 23, 2022. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

CONCESSIONS ADVISOR – Mr. Ator recommended hiring Erin Koch as concessions advisor with a start date of August 23, 2022.

Motion was made by Brandon Crane, seconded by Joel Bertolino and carried unanimously to hire Erin Koch as concessions advisor with a start date of August 23, 2022. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

SUBSTITUTE LIST – Mr. Ator recommended approval of the following substitute list:

Cathy McGregor  
Lyla Morrell  
Kelley Guasp  
Lacy Kircher  
Vicki Nunn  
Nancy Greeno (Bus and Classified)  
Nicole Joyce  
Brittney Dimich

Motion was made by Sam Langager, seconded by Joel Bertolino and carried unanimously to approve the substitute list as presented by the superintendent. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

EXTENDED CONTRACT – Mr. Ator stated because there has been miscommunication in Darryl Grove’s extended FFA contract so he is bringing the 2021-2022 contract with a payment of \$4260 and the 2022-2023 contract with a payment of \$4408 back to the board for approval.

Motion was made by Sam Langager, seconded by Brandon Crane and carried unanimously to approve the extended contract for Darryl Grove for the 2021-2022 year at \$4260 and \$4408 for the 2022-2023 year. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

**NEW BUSINESS**

YELLOWSTONE WEST SPECIAL EDUCATION COOPERATIVE – Mr. Ator asked for approval of the 2022-2023 Joint Advisory Board Member Appointment of himself for the Yellowstone-West/Carbon County Special Education Cooperative.

Motion was made by Joel Bertolino, seconded by Sam Langager and carried unanimously to approve the appointment of Alex Ator to the 2022-2023 Joint Advisory Board for the Yellowstone-West/Carbon County Special Education Cooperative. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

BUS ROUTE ADDITION – Mr. Ator stated he is recommending an additional bus route for the E-bus for the Elbow Creek area. He stated we do have a senior graduating in the same area who is on an Individual Transportation contract but the new family would prefer bus pick-up.

Brandon Crane asked if this has to be approved by the County Transportation Committee and Mr. Ator stated it does.

Motion was made by Joel Bertolino, seconded by Brandon Crane and carried unanimously to approve a fourth bus route for the E-bus as recommended by the superintendent. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

CUSTODIAL ORDER – Mr. Ator stated the yearly custodial order from Hanson Chemical is included in the packet at a cost of \$14,804.44 and recommended its approval. He added this will be paid from ESSER funds.

Motion was made by Joel Bertolino, seconded by Sam Langager and carried unanimously to approve the custodial order from Hanson Chemical for \$14,806.44 to paid from ESSER funds. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

BATHROOM FLOORING – Mr. Ator stated we received a bid of \$11,310 from Hardrock Flooring for an epoxy floor in the new bathroom. He stated the bid includes a cost of \$7200 for Cove Base which he feels can be deleted and recommended approval of the bid at \$4110.

Motion was made by Joel Bertolino, seconded by Brandon Crane and carried unanimously to accept the bid from Hardrock Flooring for an epoxy floor in the new bathroom at \$4110. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

BELL CLOCK – Mr. Ator stated our bell clock had to be replaced but the company sent the wrong papers with a cost of \$7656.87. He stated the bill is being resubmitted and should be much lower but asked approval of the bid.

Motion was made by Joel Bertolino, seconded by Sam Langager and carried unanimously to accept the bid from Johnson Controls to replace the bell clock at a cost of \$7656.87, although the actual cost may be lower. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

## **POLICY UPDATES AND REVIEW**

Mr. Ator asked for approval on final reading of the following policies:

- 4000 Goals
- 4125 District Social Media
- 4210 School Support Organization, Boosters, and Fundraising
- 4315 Spectator Policy
- 4321 Distribution of Fund Drive Literature through Students
- 4331 Conduct on School Property

Motion was made by Joel Bertolino, seconded by Sam Langager and carried unanimously to approve the following policies on final reading as presented by the superintendent:

- 4000 Goals
- 4125 District Social Media
- 4210 School Support Organization, Boosters, and Fundraising

- 4315 Spectator Policy
- 4321 Distribution of Fund Drive Literature through Students
- 4331 Conduct on School Property

(YES—Swansborough, Crane, Bertolino, Langager. NO—none).

**SUPERINTENDENT REPORT**

Mr. Ator reported in general, things are getting back to normal and the general quality of instruction is significantly better because of some restrictions we have put in place. He added we are off to a good start, enrollment is up, and we are doing some good things.

**MEETING DATES**

Mr. Ator stated meeting dates for the next few months are October 18, November 16, and December 21.

**SUPERINTENDENT SCHEDULE** – Mr. Ator stated he will be going to a training in Fairmont for Restorative Practices and then will be a certified trainer. He added he will be in Portland October 19-21 for EdNorthwest Board Meeting. He reported he is at the end of his three-year term on that board but has been asked to serve for another three years.

**ACTIVITIES REPORT** – Sarah Shoopman reported the following for Activities:

1. Fourteen girls in grades 4-8 are planning volleyball.
2. The high school volleyball team is ranked #2 in the conference and takes on the #1 team tomorrow.
3. Five elementary/junior high boys are playing football.
4. Cross country has four high school participants and elementary/junior high has seven.
5. FFA members are presenting flags at games.
6. Senior night is October 8.

**LITERACY REPORT** – Mr. Ator stated time was spent at the last PIR day reviewing student data.

**GRANT FOR CHROMEBOOKS** – Mr. Ator stated the district received a grant for \$11,168 for chromebooks specifically to be checked out to students.

**ADJOURNMENT**

Michelle Swansborough called for adjournment at 7:33 p.m.

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Board Chair

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District Clerk