

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
AUGUST 14, 2017**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:30 p.m. on August 14, 2017, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
James Binando
Sanford Langager

Absent: Tyler Allen

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: Rhonda Schmaltz, Erika Binando, Mary Allen, Randy DeVries, Charlotte DeVries, Patti Prinkki

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Mr. Binando stated he doesn't recall there being a vote on the extension of the superintendent's contract at the meeting on July 18, 2017.

Mr. Bertolino stated he made the motion, it was seconded and Ms. DeVries called for ayes and nays as she always does.

Mr. Langager stated he seconded the motion and remembers the vote being unanimous in favor of the motion.

Mr. Binando stated he wouldn't have voted in favor of the motion.

Mr. Ator stated the minutes can be amended to show Mr. Binando voting no on the extension of the superintendent's contract.

Motion was made by Sanford Langager, seconded by Joel Bertolino, and carried to approve the minutes of the July 18, 2017 meeting as amended to show Mr. Binando voting no on the motion for extension of the superintendent's contract. (YES— DeVries, Bertolino, Langager. NO— Binando).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Sanford Langager, seconded by James Binando and carried unanimously to approve the claims, sequence, and voided checks for August, 2017 as presented. (YES— DeVries, Bertolino, Binando, Langager. NO—none).

STAFFING

BUS DRIVER – Mr. Ator reported an individual has come forward who is interested in the bus driving position but will have to do training and testing to meet the certification requirements. He stated he is scheduled to take the written test on September 14 and driving test on September 28 so won't be able to drive until October. He added Dick Sederberg is willing to fill in but we may also need someone to drive the football bus to Red Lodge.

Mr. Ator recommended hiring Bill Schuyler on a thirty hour contract at minimum wage to expire on September 12 to train for the bus driver certification.

Motion was made by Joel Bertolino, seconded by Sanford Langager and carried unanimously to hire Bill Schuyler on a thirty hour contract at minimum wage to expire on September 12 to train for the bus driver certification. (YES—DeVries, Bertolino, Binando, Langager. NO—none).

Mr. Binando stated a very good friend and sponsor of the Roberts School, Randy Smith, recently passed away. He stated he feels we need to do something at the school to honor him and prior superintendent Randy Durr has offered his assistance.

Mr. Ator stated he will get in touch with Mr. Durr.

NEW BUSINESS

STUDENT HANDBOOK UPDATES – Mr. Ator stated the first major change in the student handbook is on page 39 regarding eligibility. He stated if a student is signed up for Friday school and doesn't attend, they are ineligible the next week.

Mr. Ator stated a tier system for discipline and issues as recommended by MBI was added which is based on keeping everything as positive as possible. He stated Tier I is for items that an administrator would never handle. Tier II items are those handled by someone other than administration but administration is informed and usually follows up. Tier III includes illegal activity and is always handled by administration.

Mr. Ator stated an addition was made to cyber-bullying but the biggest change is to the cell phone policy. He stated the policy restricts use of cell phones by students to before the start of school and at lunchtime.

Ms. DeVries stated perhaps there should be some minimum GPA requirements for valedictorian and salutatorian.

Mr. Ator Custer High School just went through some revisions to their graduation policy that caused some real problems for both the board and administration and he would first reach out to their administrator for problem areas.

Motion was made by Sanford Langager, seconded by Joel Bertolino and carried unanimously to approve the 2017-2018 student handbook as amended. (YES—DeVries, Bertolino, Binando, Langager. NO—none).

STAFF HANDBOOK UPDATES – Mr. Ator stated the revision of the cell phone policy is the biggest change in the staff handbook, along with updates in names and dates. He recommended the update to the staff handbook be approved as changed.

Motion was made by Joel Bertolino, seconded by Sanford Langager and carried unanimously to approve the staff handbook as amended. (YES—DeVries, Bertolino, Binando, Langager. NO—none).

2016-2017 TRUSTEES FINANCIAL SUMMARY – Mr. Ator stated the Trustees Financial Summary is an overview of all monies received and spent during the 2016-2017 school year.

Motion was made by Sanford Langager, seconded by Joel Bertolino and carried unanimously to approve the 2016-2017 Trustees Financial Summary as presented. (YES—DeVries, Bertolino, Binando, Langager. NO—none).

2017-2018 BUDGET ADOPTION – Mr. Ator stated the 2017-2018 budget report was included in the Board packet. He stated the following are budget amounts for the 2017-2018 year:

General Fund	\$1,131,701.11
Transportation Fund	\$ 103,252.00
Bus Depreciation Fund	\$ 166,156.51
Tuition Fund	\$ 22,051.64
Retirement Fund	\$ 183,805.48
Technology Fund	\$ 49,853.54
Flexibility Fund	\$ 7740.39
Building Reserve Fund	\$ 85,607.26
Debt Service Fund	\$ 103,015.00

Motion was made by Joel Bertolino, seconded by Sanford Langager and carried unanimously to approve the 2017-2018 Budget Report as presented. (YES—DeVries, Bertolino, Binando, Langager. NO—none).

OLD BUSINESS

OUT OF DISTRICT ATTENDANCE – Mr. Ator stated this item will be discussed in executive session.

POLICY UPDATES AND REVIEWS

Mr. Ator stated the Montana School Boards Association has recommended the following policies be reviewed with no changes made:

2159	INSTRUCTION	Intervention
2160P	INSTRUCTION	Title I – Equivalency/Comparability
2160	INSTRUCTION	Title I Parent Involvement
2161P	INSTRUCTION	Special Education
2161	INSTRUCTION	Special Education

SUPERINTENDENT REPORT

MAINTENANCE UPDATE – Mr. Ator conducted a tour of the building to review maintenance projects done this summer.

STRATEGIC PLAN/2017-2018 GOALS – Mr. Ator stated in September we need to review the Strategic Plan and work on goals for 2017-2018.

PLANS FOR PIR DAY – Mr. Ator reviewed the agenda for the PIR days on August 21 and 22, 2017.

EXECUTIVE SESSION

Ms. DeVries called for an executive session at 8:18 p.m. stating the next item to come before the board involves an individual and it is her determination that the individual's privacy rights supersede the merits of public disclosure. She returned the meeting to regular session at 8:28 p.m.

MISCELLANEOUS

VANDALISM REPORT – Mr. Ator reported he is putting together numbers for the amount of damage done by the vandalism.

Ms. DeVries asked if the floor in Ms. Reinhart's room will be done before school starts.

Mr. Ator stated he really doesn't want to put carpet in what is essentially a basement area. He added he would like to look at luxury vinyl tile but matching colors and patterns could be a

problem unless we buy a large amount of it. He asked if we should do that or just find something cheap to put in the room for now.

Mr. Binando and Mr. Langager both stated they would like to see some cost figures before making that decision.

Mr. Ator stated he'll contact three or four people for bids.

Mr. Ator stated interest has been expressed in setting up a fund for a reward for information leading to a conviction in the vandalism case.

STAFF INSURANCE – Mr. Ator stated a teacher who previously waived health insurance has now decided to take the benefit. He added it is a benefit for teachers but it will have an unanticipated impact of over \$7000 on the budget.

Mr. Binando stated a deadline for insurance changes should be negotiated in the teachers' contract.

Mr. Ator stated we need to get negotiations started this fall.

OBSOLETE PROPERTY – Mr. Ator stated there are items in the bus barn we need to dispose of and he will be putting together a resolution to get rid of obsolete property. He added perhaps we could start a fund with any proceeds to abate some of the vandalism costs.

ADJOURNMENT

Ms. DeVries called for adjournment at 9:00 p.m.

Board Chair

District Clerk