

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
ROBERTS SCHOOL DISTRICT NO. 5  
DECEMBER 19, 2018**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:00 p.m. on December 19, 2018, in the library at the Roberts School.

**ATTENDANCE**

Sarah DeVries, Chair  
Joel Bertolino  
Tyler Allen  
Mariah Holdbrook  
Michelle Swansborough

Alex Ator, Superintendent  
JaLayne Obert, Business Manager/Clerk

GUESTS: Alexis Hess, Ashley McCoy, Jackie Ronning, Boone Schmaltz, Ryan DeVries,

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**MINUTES**

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve the minutes of the regular meeting November 15, 2018, as presented. (YES --DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

**CLAIMS, SEQUENCE, AND VOIDED CHECKS**

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve warrants 44611 through 44692 as presented. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

**STAFFING**

**HIRING**

Paraprofessional – Mr. Ator recommended extending the probationary period for Suzanne Eder as paraprofessional at \$11.00 per hour for 35 hours per week until March 20, 2019.

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to extend the probationary period for Suzanne Eder as paraprofessional at \$11.00 per hour for 35 hours per week until March 20, 2019. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

Part-time Custodian – Mr. Ator recommended extending the probationary period for Jim Burows as part-time custodian at \$11.00 per hour for up to 25 hours a week until March 20, 2019.

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to extend the probationary period for Jim Burows as part-time custodian at \$11.00 per hour for up to 25 hours a week until March 20, 2019. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

School Bus Driver – Mr. Ator recommended hiring Nicole Joyce as a CDL route driver at \$15.00 per hour beginning December 10, 2018.

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to hire Nicole Joyce as a CDL route bus driver at \$15.00 per hour beginning December 10, 2018. YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

### **NEW BUSINESS**

Mrs. Obert stated the election calendar for the May 7, 2019 trustee election was included in the packet. She stated we have one trustee seat up for election, that of Michelle Swansborough and interested parties have until March 28, 2019 to file for the position.

### **OLD BUSINESS**

REVIEW OF STRATEGIC PLAN – Mr. Ator recommended staying with the Strategic Plan as it is and do a review at a later time.

SENIOR TRIP – Ryan DeVries and Boone Schmaltz brought a revised plan for the Senior Trip to the Board for approval.

Mr. Schmaltz stated the date for the trip has been moved to May 27 to June 1, 2019, for the trip to Portland.

Mr. Ator recommended approval of the request by the senior class for access to their class funds for the senior trip

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to allow the Class of 2019 access to the class funds for the senior trip. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

STAFF APPRECIATION DINNER – Mr. Ator stated the Roberts Café has agreed to host the staff appreciation dinner which will be held on March 15, 2019 at 6:30 p.m. He requested authority to spend up to \$1100 for the event.

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to give the superintendent authority to spend up to \$1100 on the staff appreciation event. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

### **SUPERINTENDENT'S REPORT**

LITERACY GRANT UPDATE – Jackie Ronning, Literacy Coach, stated we are still looking at different curriculums for Language Arts and she and Ms. McCoy went to training on Ed Ready, which is free and is a true enrichment program.

SUPERINTENDENT SCHEDULE – Mr. Ator stated he had an ACE-MASS meeting today and will have another one in Billings on January 30. He stated there are some big things coming down at the federal level such as the farm bill which can have a big impact on the school lunch program.

Mr. Ator stated he will be taking some personal time over the holiday.

MHSA ANNUAL MEETING – Mr. Ator stated James Sigl will be attending the MHSA Annual Meeting in Butte on January 21 for the district and reviewed the proposals to be considered.

FOOTBALL CO-OP – Mr. Ator stated Belfry would like to join the football co-op with Red Lodge and Roberts. Mr. Ator stated the only effect he can see this having on Roberts is this would be a new co-op and we would have to apply for approval. He stated he will bring a formal proposal for this next month.

MISCELLANEOUS – Sarah DeVries asked that a decision be made on a date for graduation.

Mrs. Swansborough added she also needs the dates for concerts in advance so she knows how to plan her work schedule.

Mr. Ator stated there are some people who would like us to hire three MOA officials for basketball games instead of two for each game. Mr. Ator stated he doesn't support hiring three-man crews but maybe next year we can get some out of the Billings pool.

SUPERINTENDENT EVALUATION – Mr. Ator stated his piece of the evaluation is 99% done and he will be submitted to Board members next week.

Mrs. Obert asked for approval of warrant #44693 to Rimrock Computers in the amount of \$1852.80. Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to approve warrant #44693 in the amount of \$1852.80 to Rimrock Computers. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

**ADJOURNMENT**

Ms. DeVries called for adjournment at 7:30 p.m.

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Board Chair

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District Clerk