

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
ROBERTS SCHOOL DISTRICT NO. 5  
AUGUST 11, 2015**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Chair Sarah DeVries at 6:00 p.m. on August 11, 2015, in the library at the Roberts School.

**ATTENDANCE**

Sarah DeVries, Chair  
Rusty Niemi, Vice Chair  
Joel Bertolino  
Deborah Hill  
Sanford Langager

Alex Ator, Superintendent  
JaLayne Obert, Business Manager/District Clerk

GUESTS: Ward Braten, Rod Melton, Erika Binando, Lindy Allen, Ron Prinkki, Sarah Smith, Meadow Smith, Amanda Smith, Mary Allen, Abby Chaska, Mitzy Carter, Bob Carter, Brittany Prinkki, Jolene Spencer, Kylee Everett, Heather Miller, Melissa Bertolino, Tessie Kosel

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**VOLLEYBALL DISCUSSION**

Mr. Ator stated this item is not on the agenda but with a student deciding to transfer to Joliet at the last minute, there is concern with having enough participants for a volleyball team. He stated Joliet, Red Lodge, and Bridger are not interested in co-oping so Fromberg and Belfry are the only options.

Mr. Ator stated Fromberg is willing to do a co-op but all the practices and games would be held at Fromberg and the team would be 100% Falcons. He added Belfry has two girls who may be interested in playing and they are open to coming here but the paperwork would have to be approved by both boards and submitted to the MHSAA by Thursday.

Mr. Ator stated the third option is to stay in Roberts and play with the participants we have. He asked that the girls, parents, and coaches meet together and discuss what they would like to do. (Mr. Niemi left the meeting to attend this meeting.)

After meeting, Melissa Bertolino reported the girls decided to allow Belfry to play with them if they want and if not, they'll stay here and play by themselves.

**MINUTES**

Motion was made by Deborah Hill, seconded by Sanford Langager and carried unanimously to approve the minutes of the regular meeting July 14, 2015 as presented. (YES—DeVries, Bertolino, Hill, Langager. NO—none).

**CLAIMS, SEQUENCE, AND VOIDED CHECKS**

Mrs. Obert stated included with the August warrants are two from the end of July to be approved.

Mr. Langager asked about the payment to Acadia MT for \$11,000.

Mr. Ator stated that is payment for the AltaCare program from Medicaid that passes through us.

Motion was made by Joel Bertolino, seconded by Deborah Hill and carried unanimously to approve the claims, sequence, and voided checks for the end of July and August, 2015 as presented. (YES—DeVries, Bertolino, Hill, Langager. NO—none).

**PUBLIC COMMENT**

Bob Carter thanked the Board for allowing his son to take a recovery class for English this summer. He stated the course has been completed and he appreciates the Board allowing his son to complete the requirement in this manner.

**PERSONNEL**

RECOMMENDATION FOR NEW AIDE POSITION – Mr. Ator stated three candidates were interviewed for the aide position and the recommendation is to hire Mary Decker at \$12.50 for 34 hours per week with a 90 day probationary period.

Mr. Langager asked if this position will act as a float position.

Mr. Ator stated 80-90% of the time will be spent with special education but the position will also do bus duty, some recess duty, and serve as a substitute teacher.

Motion was made by Deborah Hill, seconded by Sanford Langager and carried unanimously to offer the aide position to Mary Decker at \$12.50 per hour for 34 hours per week with a 90 day probationary period. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

SUBSTITUTE TEACHER LIST – Mr. Ator stated he would like to add Bonita Arthun and Grant Genger to the substitute teacher list. He added they are both certified teachers who have retired and returned to the Joliet area.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to add Bonita Arthun and Grant Genger to the substitute teacher list. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

RECOMMENDATIONS FOR COACHING POSITIONS – Mr. Ator recommended hiring the following for volleyball:

Head Varsity Coach – Abby Chaska at \$2175  
Rescind offer of Head JH coach to Abby Chaska  
Rescind offer of Asst. Varsity to Stacie Nardinger  
Head JH coach – Melissa Bertolino at \$1375  
Asst. JH coach – Tessie Kosel at \$875

Motion was made by Deborah Hill, seconded by Sanford Langager and carried unanimously to approve the hiring of volleyball coaches as recommended by the superintendent. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

BUS DRIVERS – Mr. Ator stated last year Roly DeVries took a leave of absence from the afternoon bus route until November 1. He added we paid a higher hourly rate for the driver on that route at \$15.00 per hour, paid them for 1 1/2 hours per day, and rotated bus driver substitutes who were interested. He stated Mr. DeVries has asked for the same leave this year.

Motion was made by Rusty Niemi, seconded by Sanford Langager and carried unanimously to grant Roly DeVries leave from his afternoon bus route until November 1, 2015 and pay the substitute on that route \$15.00 per hour for 1 ½ hours per day. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

Mr. Ator stated last year we paid Myrna Lastusky mileage to take the football players to Red Lodge for practice and a parent mileage for picking them up. He stated if possible he would like

to do the same with both high school and junior high football unless the number of participants necessitates taking a bus.

The Board agreed to the arrangement.

RESIGNATION – Mr. Ator asked that the Board accept the letter of resignation from Stacie Nardinger as assistant varsity volleyball coach.

Motion was made by Joel Bertolino, seconded by Deborah Hill and carried unanimously to accept the resignation of Stacie Nardinger as assistant varsity volleyball coach. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

**NEW BUSINESS**

2<sup>ND</sup> READING POLICY 3235 VIDEO SURVEILLANCE/CAMERA USE—Mr. Ator recommended approval on second reading of Policy 3235 – Video Surveillance/Camera Use Policy (see attached).

Motion was made by Rusty Niemi, seconded by Deborah Hill and carried unanimously to approve Policy 3235 – Video Surveillance/Camera Use Policy on second reading. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

TRUSTEE FINANCIAL SUMMARY – Mrs. Obert presented the completed Trustees Financial Summary for 2014-2015.

Motion was made by Sanford Langager, seconded by Deborah Hill and carried unanimously to approve the 2014-2015 Trustees Financial Summary. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

2015-2016 BUDGET ADOPTION – Mrs. Obert presented the following 2015-2016 budgets for approval:

General Fund	\$1,125,325.46
Transportation Fund	\$ 90,597.55
Bus Depreciation Fund	\$ 243,330.06
Tuition Fund	\$ 5,000.00
Retirement Fund	\$ 167,977.34
Technology Fund	\$ 34,908.53
Flexibility Fund	\$ 14.94
Building Reserve Fund	\$ 17,500.00
Debt Service Fund	\$ 100,417.50

Motion was made by Sanford Langager, seconded by Deborah Hill and carried unanimously to approve the 2015-2016 budgets as presented. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

2015-2016 LUNCH PRICES – Mr. Ator stated we raised lunch prices by \$.25 last year and recommended we increase them by \$.10 this year. He added we want to keep prices as low as possible but also have to be careful of how much we are supplementing from the General Fund.

Motion was made by Deborah Hill, seconded by Joel Bertolino and carried unanimously to approve an increase of \$.10 in school lunch prices for the 2015-2016 school year. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

SPECIAL EDUCATION CO-OP AGREEMENT – Mr. Ator asked for approval of a statement agreeing to continued membership in the Yellowstone-West/Carbon County Special Services Cooperative.

Motion was made by Joel Bertolino, seconded by Deborah Hill and carried unanimously to approve the following: "After discussion at our board meeting of August 11, 2015, the Board of Trustees for the Roberts School District #5 have agreed to continue membership in the Yellowstone-West/Carbon County Special Services Cooperative for the triennial period and as specified under the Cooperative's current Interlocal Agreement. The Board of Trustees has designated Alex Ator, Superintendent to serve as their representative to the Cooperative Joint Advisory Board". (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

## **OLD BUSINESS**

**STUDENT HANDBOOK RECOMMENDATIONS** – Mr. Ator stated the student handbook with recommended changes was included in the Board packet. He stated most of the changes have to do with changing to the four-day week and the section on drug testing will not be implemented because funding has not been set aside for it.

Mr. Ator stated a change has been made in eligibility which will be due from the teachers on Wednesday morning and will be in effect the following week. He recommended the Board accept the student handbook as presented.

Motion was made by Rusty Niemi, seconded by Joel Bertolino and carried unanimously to approve the student handbook as presented. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

**STAFF HANDBOOK** – Mr. Ator asked that review of the staff handbook be tabled until the leadership team can review it.

**POLICY UPDATES/AMENDMENTS** – Mr. Ator stated last month changes to the Policy and Guidelines for the Senior Trip were discussed and recommended the following be approved: Remove "The district will assign 1-2 staff members to act as class sponsors at the beginning of a class's Freshman year. These sponsors will move with the class each year from Freshman to Senior." Add "The district will assign 1-2 staff members to act as class sponsors at the discretion of the district superintendent."

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to approve the amendment to the policy and guidelines for the senior trip as recommended by the superintendent. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

Mr. Ator stated last month the Board discussed increasing the limit on expenditures to be approved by the superintendent from \$500 to \$3000. He recommended that amendment to Policy 7320 Purchasing be approved.

Motion was made by Deborah Hill, seconded by Sanford Langager and carried unanimously to approve the amendment to Policy 7320 Purchasing as recommended by the superintendent. (YES—DeVries, Niemi, Bertolino, Hill, Langager. NO—none).

## **SUPERINTENDENT REPORT**

**ACTIVITIES REPORT** – Mr. Ator reported the following:

Ryan Miller and Abe Hernandez and members of their families donated about 51 hours of their time this summer helping put together the new lockers. They did this as a good faith gesture but when it comes time for the BPA national convention, the district will help fund a room or airline ticket to repay them.

**ACADEMICS REPORT** – Mr. Ator stated there have been questions on how the district will handle giving juniors and seniors their own computers. He stated it will be taken care of, the

students will have cases so the computers are protected, the content will all be filtered and if there is misuse, they lose the use of the computer.

Mr. Ator stated the science curriculum is here.

BUILDING TOUR – Mr. Ator conducted a tour of the building and grounds.

**EXECUTIVE SESSION**

Ms. DeVries called for an executive session at 7:40 p.m. to discuss superintendent evaluations stating the next item of business involves personnel and it is her determination that the individual's rights to privacy supersede the merits of public disclosure. She returned the meeting to regular session at 8:34 p.m.

**ADJOURNMENT**

Ms. DeVries adjourned the meeting at 8:35 p.m.

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Board Chair

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District Clerk

1 **Robert School District**

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3 **STUDENTS**

3235

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5 Video Surveillance

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7 The Board authorizes the use of video cameras on District property to ensure the health, welfare,  
8 and safety of all staff, students, and visitors to District property and to safeguard District  
9 buildings, grounds, and equipment. The Superintendent will approve appropriate locations for  
10 video cameras.

11

12 The Superintendent will notify staff and students, through staff and student handbooks or by  
13 other means, that video surveillance may occur on District property. A notice will also be posted  
14 at the main entrance of all District buildings, and on all buses, indicating the use of video  
15 surveillance.

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17 The District may choose to make video recordings a part of a student's educational record or of a  
18 staff member's personnel record. The District will comply with all applicable state and federal  
19 laws related to record maintenance and retention.

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21 Video recordings will be totally without sound.

22

23 Cross Reference: 3600 Student Records

24

25 Policy History:

26 Adopted on:

27 Reviewed on:

28 Revised on: