

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
OCTOBER 23, 2018**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:00 p.m. on October 23, 2018, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Tyler Allen
Mariah Holdbrook (via telephone)
Michelle Swansborough (newly appointed trustee seated during meeting)

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: Sanford Langager, Nancy Langager, Jackie Ronning, Bill Harvison, Joellen Brennan

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve the minutes of the special meeting September 6 and regular meeting September 26, 2018, as presented. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve warrants 44466-44540 as presented. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—none).

PUBLIC COMMENT

Bill Harvison, speaking on behalf of the Church of the Rockies, requested use of the gymnasium on December 8 and 9, 2018, for their annual Christmas Store. He added insurance will be covered.

The Board agreed to use of the gym and thanked Mr. Harvison and the church for sponsoring this event.

Sarah DeVries stated the Booster Club is planning the fall sports banquet and are looking for a date. Mr. Harvison stated the FFA will be gone on November 15 for Ag Days.

SWEARING IN OF NEW TRUSTEE

Mr. Ator stated Michelle Swansborough has been appointed by the County Superintendent of Schools to fill the vacant trustee seat until the next election. Mrs. Obert conducted the swearing-in of Michelle Swansborough.

TEACHER REPORT

Joellen Brennan gave the teacher report for the month. She stated she is happy to be back again this year and is pleased the MAP scores for math are up from where they were in the past.

Mrs. Brennan outlined what is being done in each of her math classes for grades seven to twelve.

STAFFING

SUBSTITUTE ADDITIONS - Mr. Ator asked that the following additions be approved for the substitute list:

Alex Ator – E-Bus Driver
James Sigl – E-Bus Driver
Randy DeVries – E-Bus Driver
Nicole Joyce – Teacher substitute

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve the additions to the substitute list as recommended by the superintendent. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

HIRING - Mr. Ator stated the person he would have recommended for the paraprofessional position did not take the job so he will continue trying to fill the position. He stated he did receive an application today.

CUSTODIAL -- Mr. Ator recommended hiring James Burows for the custodial position for 21 hours per week at \$11 per hour until the next Board meeting at which time the salary may increase.

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and passed unanimously to hire James Burows as custodian for 21 hours per week at \$11 per hour until the next Board meeting. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

JH GIRLS' BASKETBALL HEAD COACH – Mr. Ator recommended hiring Sarah Shoopman as the head junior high girls' basketball coach and Jene Reinhardt as the assistant.

Motion was made by Tyler Allen, seconded by Joel Bertolino and carried unanimously to hire Sarah Shoopman as the head junior high girls' basketball coach and Jene Reinhardt as the assistant junior high girls' basketball coach. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

HEAD HIGH SCHOOL BOYS' BASKETBALL COACH – Mr. Ator stated he has an applicant for the head high school boys' basketball coach but he would like him to meet the boys before making a recommendation.

ASSISTANT HIGH SCHOOL GIRLS' BASKETBALL COACH – Mr. Ator stated we do have an applicant for the assistant high school girls' basketball coaching position.

BUS DRIVERS – Mr. Ator asked to finalize hiring Nicole Joyce as a morning bus route driver of the E-Bus at \$11.00 per hour for 1.5 hours per day.

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to hire Nicole Joyce as morning route driver of the E-Bus at \$11.00 per hour for 1.5 hours for day. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

Mr. Ator asked for approval for James Sigl to drive the football bus at \$45 a day.

Motion was made by Tyler Allen, seconded by Michelle Swansborough and carried unanimously to hire James Sigl as football bus driver at \$45 per day. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

NEW BUSINESS

JH AND OVERNIGHT TRIPS – Mr. Ator stated last month the Board briefly discussed taking junior high students on overnight trips. He added the situation has been worked out for FFA, but there may be an issue with the volleyball team going to the divisional tournament.

Mr. Harvison stated out of 82 FFA chapters, 19 have junior high programs and 9 of those take the members on overnight trips. He added if we do take junior high students on overnight trips, there needs to be a much higher ratio of chaperones.

Mr. Ator stated if a junior high student goes on an overnight trip, a parent needs to go with them but then we have to think about the cost of hotel rooms.

Mrs. Swansborough stated when she was in school, students traveled back and forth each day on the bus.

Mr. Ator stated that is what will happen with the band for the divisional volleyball tournament in Lewistown. He added next month we need to talk about parents accompanying junior high students on overnight trips.

SENIOR TRIP - Mr. Ator stated the seniors will probably present on their senior trip in November.

RETIREMENT INCENTIVE – Mr. Ator stated we have a teacher who has served this district for forty years who is asking for a retirement incentive of district paid health insurance until he qualifies for federal or state assisted healthcare. He stated a retirement incentive agreement is included in the packet that provides for single coverage health insurance paid at a maximum of \$800 per month until the employee qualifies for governmentally assisted coverage.

Motion was made by Joel Bertolino seconded by Tyler Allen and carried unanimously to approve the retirement incentive agreement as presented by the superintendent. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none),

BUS ROUTE AMENDMENT – Mr. Ator stated when we purchased the E-Bus, we revised Route 1 into a morning route and an afternoon route and need to formally approve the addition of Route1A which is the morning route.

Motion was made by Tyler Allen, seconded by Joel Bertolino and carried unanimously to approve Bus Route1A. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

MCLP PURCHASES – Jackie Ronning, Literacy Coach, reported on the activities and progress of the literacy grant. She stated materials have been identified by the leadership team and approved by the Office of Public Instructions for materials for the math and reading curriculum for students who are in special education of just struggling. She stated the cost of the materials is \$15033.06.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to approve the purchase of materials through the literacy grant for special education in the amount of \$15033.06. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

Mrs. Ronning stated the leadership team also approved purchasing some supplemental materials for the science department and a program called “We Both Read” for preschool through eighth grade.

Motion was made by Michelle Swansborough, seconded by Joel Bertolino and carried unanimously to approve the purchase of materials as outlined in the agenda material through the literacy grant. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

Mrs. Ronning reported she attended a Data Conference in Bozeman and leadership conference with most of the leadership team in Fairmont. She stated the preschool program is off and running with three and four year olds. She added she will also be doing some community outreach to connect with members of the community.

OLD BUSINESS

REVIEW OF STRATEGIC PLAN – Mr. Ator stated he needs to schedule time with Mr. Allen and Mrs. Holdbrook to review the Strategic Plan.

POLICY UPDATES AND REVIEW

Mr. Ator asked Board members to look at Board Policy 1400 – Board Meetings, with the possibility of changing the meeting date from the second Tuesday of the month to possibly the third Wednesday of the month to allow time for bills to be processed.

Motion was made by Tyler Allen, seconded by Michelle Swansborough and carried unanimously to amend Board Policy 1400 – Board Meetings to schedule meetings on the third Wednesday of the month. (YES—DeVries, Bertolino, Allen, Holdbrook, Swansborough. NO—none).

Board Policy 2510 – School Wellness – was also reviewed by the Board.

SUPERINTENDENT’S REPORT

SUPERINTENDENT SCHEDULE – Mr. Ator stated the district volleyball tournament is scheduled this week, football playoffs are this weekend, and he is taking a vacation day on November 12.

ADJOURNMENT

Ms. DeVries called for adjournment at 7:31 p.m.

Board Chair

District Clerk