

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
JUNE 12, 2018**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:00 p.m. on June 12, 2018, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Tyler Allen
James Binando
Mariah Holdbrook

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: Randy Weimer, Stasie Weimer, Mary Allen, John Payovich

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve the minutes of the May 8, 2018 regular meeting and reorganization meeting as presented. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by James Binando, seconded by Mariah Holdbrook and carried unanimously to approve the claims, sequence, and voided checks for June 2018, check numbers 44072 to 44248, as presented. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

STAFFING

RESIGNATIONS – Mr. Ator recommended the Board accept the resignations of Sheila Roberts and Crystal Wright from the teaching staff and Rick Sederberg as custodian.

Motion was made by James Binando, seconded by Joel Bertolino and carried unanimously to accept letters of resignation from Sheila Roberts, Crystal Wright, and Rick Sederberg. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none)

NEW HIRES – Mr. Ator recommended the Board offer contracts to Lindsay Thompson, Sarah Shoopman, Raina Wedeward, and Brianna Payne for elementary teaching, to Susan Fischer for guidance counselor, and Joellen Brennan for 7-12 math.

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to offer contracts to Lindsay Thompson, Sarah Shoopman, Raina Wedeward, Brianna Payne, Susan Fischer, and Joellen Brennan, contingent on completion of background and certification checks. (YES--DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

FACILITIES DIRECTOR – Mr. Ator stated Mr. Wisniewski in interested in continuing to do some maintenance for the school at about eight hours per week and in the summer. He stated this would be a stipend position like Activities Director.

Mrs. Holdbrook stated she doesn't want to see Mr. Wisniewski get burnt out with just starting with the special education position.

Motion was made by Mr. Bertolino, seconded by Mariah Holdbrook and carried to hire Peter Wisniewski as Facilities Director as a stipend position with Mr. Ator monitoring to see he isn't overburdened. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—Binando).

Mr. Ator stated the custodial positions and paraprofessional position are still open and being advertised.

RENEWAL OF CONTRACTS – Mr. Ator recommended the renewal of contracts for Nancy Langager as Executive Assistant and JaLayne Obert as Business Manager/Clerk.

Motion was made by Joel Bertolino, seconded by James Binando and carried unanimously to renew contracts for Nancy Langager, Executive Assistant, and JaLayne Obert, Business Manager/Clerk. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

Mr. Ator recommended renewal of contracts for classified staff Robert DeVries, Jeff Krook, Joanne Stark, Lynette Burgan, Erin Koch, and Candy Harvison.

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve renewal of contracts for classified staff Robert DeVries, Jeff Krook, Joanne Stark, Lynette Burgan, Erin Koch, and Candy Harvison. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

.EXTENDED CONTRACTS – Motion was made by Tyler Allen, seconded by Joel Bertolino and carried to approve an extended contract for Bill Harvison as FFA Advisor. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—Binando.)

COACHING CONTRACTS – Ms. DeVries called for an executive session at 6:50 p.m. stating the next item concerns an individual and it is her determination that the privacy rights of the individual supersede the merits of public disclosure. She returned the meeting to regular session at 7:24 p.m.

Ms. DeVries stated she is tabling the renewal of coaching contracts until the next meeting to allow time for the nepotism notice to be posted.

NEW BUSINESS

ADMINISTRATIVE NEGOTIATIONS – Mr. Ator reported administrative negotiations were settled with a 2.5% raise in each of the next two years and a Monday through Thursday work schedule for the clerk with the ability to work from home if needed on Friday. He recommended the negotiations be approved as presented.

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve administrative negotiations as presented. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

SUPERINTENDENT NEGOTIATIONS – Mr. Ator stated he is requesting contract renewal for the 2019-2020 school year with a 2.5% increase in salary and one additional personal leave day.

Mr. Bertolino stated he is ready to consider this tonight.

Mr. Allen asked that the item be tabled until the next meeting to give him time to answer some phone calls.

Ms. DeVries stated at the request of a Board member, superintendent negotiations will be tabled until the next meeting.

CLASSIFIED NEGOTIATIONS – Mr. Ator stated an agreement has been reached in negotiations with the classified with a 2.5% salary increase in each of the next two years and a one-time \$1.00 per hour increase in the hourly rate for activity bus drivers. He recommended the negotiations be approved as presented.

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve negotiations with classified staff as presented. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

OLD BUSINESS

SPRING ORDERS – Mr. Ator presented a listing of items totaling \$33401.94 to be purchased with General Fund year-end money. Items included the following:

Hanson Chemical (custodial)	\$15020.73
Red Rock (athletics)	\$ 5500.00
Peterson Office (copiers)	\$ 5020.00
Office 360 (copy paper)	\$ 1184.00
Cafeteria (various)	\$ 1091.00
MCE (computer bags)	\$ 765.00
Vo-Ag (shop supplies)	\$ 1721.21
Kubota (servicing, accessories)	\$ 3100.00

Mr. Ator reviewed the expenditures totaling \$28,029.50 be paid through the Building Reserve Fund and \$78,376.40 through the literacy grant. He recommended the expenditures be approved as presented.

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve expenditures as outlined by the superintendent totaling \$33,401.94 from the General Fund, \$28,029.50 from the Building Reserve Fund, and \$78,376.40 from the literacy grant. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

RECESS

Ms. DeVries called for a recess at 7:56 p.m. and returned the meeting to regular session at 8:02 p.m.

SUPERINTENDENT REPORT

NHS UPDATE – Mr. Ator stated a formal complaint was filed by a district parent with National Honor Society and he has spoken to their representative about addressing the complaint. He stated it is the advice from National Honor Society to pay the dues for the high school to once again be a member and update our bylaws so we are current.

SUPERINTENDENT SCHEDULE – Mr. Ator stated he will be in Helena at the MASS Delegate Assembly on June 14-15, at MBI June 18-19, attending the Class C conference on June20, and on vacation from July 9-27, 2018.

ADJOURNMENT

Ms. DeVries called for adjournment at 8:22 p.m.

Board Chair

District Clerk

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
JUNE 28, 2018**

The special meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:00 p.m. on June 28, 2018, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Tyler Allen
James Binando
Mariah Holdbrook

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: Mary Allen

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

REVIEW AND APPROVAL OF CLAIMS, SEQUENCES AND VOIDED CHECKS

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve the claims, sequences, and voided checks for warrants 44249 to 44275. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

STAFFING

NEW HIRES – Mr. Ator stated custodial positions, bus driver, and paraprofessional positions are all being advertised.

Mr. Ator stated Mary Hyvonen has applied for a part-time custodial position for 25 hours a week and he recommended hiring her on a temporary basis from July 5 to August 17 at \$11.00 per hour for 25 hours per week.

Motion was made by Mariah Holdbrook, seconded by Tyler Allen and carried unanimously to hire Mary Hyvonen on a temporary basis from July 5 to August 17 for the custodial position for 25 hours per week at \$11.00 per hour. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

Mr. Ator stated there have been some inquiries into the bus driver position but no applications yet.

RENEWAL OF COACHING CONTRACTS – Mr. Ator stated there has been a change in the coaching list for high school girls' basketball with Sarah Shoopman interested in the head coaching position and possibly Tessie Kosel as the assistant.

Mr. Ator stated the stipends for Pep Band, BPA, and FFA come with the caveat that if the teacher gets an extra prep period, the stipend is not given.

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve contracts for Julie Jones (Pep Band), Brian Frank (BPA), and Bill Harvison (FFA) as listed in the agenda material. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NOI—none).

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried to approve contracts for the following:

James Sigl	Athletic Director
Jene' Reinhardt	Cross Country, Head Track
Jackie Ronning	JH Head Volleyball
John Payovich	Head High School Boys Basketball
Alex Ator	Asst. High School Boys Basketball, Head JH Boys Basketball
Bill Harvison	Asst. JH Boys Basketball
George Nelson	Asst. Track
Sarah Shoopman	Head HS Girls Basketball

(YES—DeVries, Bertolino, Allen, Holdbrook. NO—Binando).

Motion was made by Tyler Allen, seconded by Mariah Holdbrook and carried to approve contracts for Melissa Bertolino for Head HS Volleyball and Tessie Kosel as Asst. HS Volleyball and Asst. HS Girls' basketball. (YES—DeVries, Allen, Binando, Holdbrook. NO—none. Abstained—Bertolino (conflict of interest)).

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried to approve the contract for Lindy Allen as Asst. JH Volleyball. (YES—DeVries, Bertolino, Binando, Holdbrook. NO—none. Abstained – Allen (conflict of interest)).

NEW BUSINESS

RATIFY CLASSIFIED NEGOTIATIONS AND CONTRACTS – Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to ratify the negotiations and contracts for the classified staff. (YES—DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

RATIFY ADMINISTRATIVE NEGOTIATIONS -- Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to ratify negotiations and contracts for the administrative staff. (YES--DeVries, Bertolino, Allen, Binando, Holdbrook. NO—none).

OLD BUSINESS

SPRING ORDERS – Mr. Ator stated the spring orders were covered with approval of the warrant list.

SUPERINTENDENT NEGOTIATIONS – Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried to approve the 2019-2020 contract with Alex Ator as presented with a 2.5% salary increase and one day increase in personal days. (YES—DeVries, Bertolino, Allen, Holdbrook. NO—Binando).

SUPERINTENDENT REPORT

MAPS DATA REVIEW – Mr. Ator reviewed testing data compiled from MAPS testing.

SUPERINTENDENT SCHEDULE – Mr. Ator reported he will be on vacation from July 9-26 and will be attending an administrative conference in Helena July 30 to August 1.

MCLP – Mr. Ator stated the leadership team for the literacy grant postponed purchasing new social studies curriculum for now. He stated a selection process for RTI-MTSS (additional academic support) needs to be put together by August as well as a professional development action plan and a preschool interest survey.

NEXT MEETING – Mr. Ator stated the next meeting will be August 14, 2018 at 6:00 p.m.

ADJOURNMENT

Ms. DeVries called for adjournment at 6:50 p.m.

Board Chair

District Clerk