

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
APRIL 12, 2011**

The regular meeting of the Board of Trustees, Roberts School District No. 5 was called to order by Vice Chair Tracy Timmons at 6:00 p.m. on April 12, 2011 in the library at the Roberts School.

ATTENDANCE

Tracy Timmons, Vice Chair
Carl Easthouse (via telephone)
Sanford Langager
Frank Ropp

Absent: Randy Weimer, Chair

Elliott Crump, Superintendent
JaLayne Obert, District Clerk

GUESTS: Heather Miller, Tom Miller, Ann Zimmerman, Ryan Zimmerman, Arek Petersen, Marty Tomlin, Nanette Tomlin, Doug Schoonover, Sarah DeVries, Tisa Wright, Roxy Melton, Janine Johnson, Mariah Holdbrook, Kelsey Kessner

SAFE ROUTES TO SCHOOL PROJECT

Board members and Crystal Bennett and James Sage of Great Western Engineering toured the outside of the building for discussion of the Safe Routes to School project

Mr. Sage stated there are several grants that could be applied for to assist in funding the project. He stated a huge key is coordinating with the Montana Department of Transportation on what is being done with the highway project.

Ms. Bennett stated the cost for the engineering report and survey necessary to apply for the funding is \$19,500. She stated that wouldn't be a full survey but would be sufficient for a viable grant application.

Mr. Sage stated application deadlines for some of the grants are coming up soon.

Mr. Langager asked if the grants Mr. Sage is speaking of would cover the cost of the survey and report.

Mrs. Timmons stated even with grants, there will be some cost to the district.

Mr. Crump asked if there is any way to figure the total cost to the district as this district may not have funds available.

Mr. Sage stated the district could apply for the same grants over and over to get the project done.

Mr. Crump stated his recommendation is to put funding for the engineering report and survey on the priority list to be considered with year-end funds.

MINUTES

Motion was made by Frank Ropp, seconded by Sanford Langager and carried unanimously to approve the minutes of the regular meeting of March 9, 2011 as presented. (YES—Timmons, Easthouse, Langager, Ropp. NO—none.)

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Mrs. Obert asked that along with the claims, sequence, and voided checks the Board approve a refund check for the balance remaining on the account of a student who left the school and a budget line item transfer in the Transportation budget. She stated the budget line item transfer is to move budget authority for fuel and

replacement equipment to the bus maintenance line item. She stated the transfer is just within the fund and has no overall effect on the total of the budget.

Motion was made by Sanford Langager, seconded by Frank Ropp and carried unanimously to approve the claims, sequence, and voided checks for April, 2011, as presented as well as the refund check and budget line item transfer. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

CONSIGNMENT SALE REQUEST

Roxy Melton stated some of the sports parents were talking about the cost of shoes for sports and decided some of them should be recycled. She stated they would like to have a consignment sale in August before school starts and asked if the Board would allow it to be held in one of the gyms.

Mr. Langager stated it sound like an excellent idea.

Mr. Crump stated he'll get together with Mrs. Melton and bring a date and time back to the Board.

STUDENT REPORT

Kelsey Kessner reported on the following events taking place at the school:

1. April ski day was well attended
2. Seven BPA participants will be going to nationals
3. Jordyn Croft and Kelsey Kessner participated in the Treasure State games with George Nelson and Jené Reinhardt coaching
4. Shakespeare Days – Students watched a play and participated in workshops
5. Honor Society Induction – Seven students were inducted into Honor Society
6. Spring Music Festival – Band received superior ratings from both judges and on sight reading
7. Track has started
8. Donkey Basketball drew a big crowd
9. Prom was a blast
10. Teen Dating Violence Prevention Summit was held in Red Lodge
11. Senior Trip is next week
12. Student Council assisted parents with school computer programs at parent/teacher conferences

Ms. Kessner stated she and Jacob Miller each received a \$300 scholarship for BPA.

Mr. Ropp asked how the fundraising for the BPA national trip is going. Mr. Crump stated he would look into it.

TEACHER REPORTS

Nanette Tomlin and Doug Schoonover presented teacher reports for the month.

Mrs. Tomlin stated a new reading series was purchased for K-1 last year and she really likes. She stated she also includes the Spalding series for phonics and students are really connecting with the series.

Mrs. Tomlin stated she is currently doing a farm/ranch unit and will be visiting a working ranch and also planting seeds. She added her class uses the Saxon curriculum for math and it includes many hand-on activities.

Mrs. Tomlin stated she has a great class and it has been wonderful to watch their confidence grow.

Mr. Crump stated the reading series that was purchased for kindergarten and first grade is the series we're looking at to purchase for the second and third grades.

Mrs. Timmons asked Mrs. Tomlin how she gauges the children's growth.

Mrs. Tomlin stated everyone grows at their own rate and some are faster than others.

Mr. Langager asked if the Promethean board would be a good learning tool for kindergarten. Mrs. Tomlin stated she felt it would be very useful.

Mr. Easthouse stated he is really impressed with the Promethean boards and asked for difference in those and the SmartBoards.

Mr. Crump stated the SmartBoard is more designed for business and the Promethean boards are geared more toward schools.

Mrs. Timmons asked if Mrs. Tomlin has any discipline or respect problems in her classroom.

Mrs. Tomlin stated she did this year and one student is on a behavior plan.

Mr. Schoonover stated this has been a pretty normal year in the English department with concentration on grammar and literature. He stated he would like to hit grammar a little harder in the seventh and eighth grades so it doesn't have to be hit so hard at the junior and senior level as retention for the students is a problem.

Mr. Schoonover stated one reason he left West Virginia is they have no idea what discipline is and one reason he came back to Roberts is there are no serious discipline problems.

Mr. Schoonover stated the juniors recently took the MUS writing assessment but we haven't gotten the results back yet. He stated the standardized testing being done in the United States right now really isn't all that informative as we test 100% of our students and other countries don't.

Mr. Schoonover stated our students in Roberts are getting a pretty good education and we have a good staff here. He added our students spend too much time out of the classroom and that hurts the continuity of what teachers are trying to teach.

Mrs. Timmons asked if he's getting through the curriculum. Mr. Schoonover stated he's hitting the basics.

Mr. Langager stated outside activities are nice but we need to remember the reason the students are here.

Mr. Easthouse stated he sat in on some classes last week with Mr. Schoonover and Mrs. Tomlin and thanked them for their work.

PERSONNEL

ASSISTANT TRACK COACH -- Mr. Crump stated we need one more assistant coach for track and his recommendation is to hire Kyle Neibauer for the position.

Motion was made by Frank Ropp, seconded by Carl Easthouse and carried unanimously to hire Kyle Neibauer for the assistant track coaching position. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

RESIGNATION – Mr. Crump stated he received a letter of resignation from Doug Andersen who has taken a teaching position in Park City.

Motion was made by Sanford Langager, seconded by Frank Ropp and carried unanimously to accept the letter of resignation from Doug Andersen. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

Mr. Crump stated he will be posting the position for a business teacher.

RECOMMENDATIONS FOR TENURED TEACHERS – Mr. Crump stated he is recommending the renewal of contracts for the following tenured teachers for the 2011-2012 school year:

Mary Allen
Annette Hart
Deborah Hill
J.D. Jones
Julie Jones
Stacie Nardinger
George Nelson

Motion was made by Frank Ropp, seconded by Sanford Langager and carried unanimously to approve renewal of contracts for tenured teachers Mary Allen, Annette Hart, Deborah Hill, J.D. Jones, Julie Jones, Stacie Nardinger, and George Nelson. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

RECOMMENDATIONS FOR TENURE – Mr. Crump stated he is recommending the granting of tenure and renewal of contract for Nanette Tomlin for the 2011-2012 school year.

Motion was made by Sanford Langager, seconded by Frank Ropp and carried to approve the granting of tenure and renewal of contract for Nanette Tomlin for the 2011-2012 school year. (YES—Timmons, Langager, Ropp. NO—Easthouse).

Mr. Crump stated he is recommending the granting of tenure and renewal of contract for Rezina Zeiler for the 2011-2012 school year.

Motion was made by Frank Ropp, seconded by Carl Easthouse and carried unanimously to approve the granting of tenure and renewal of contract for Rezina Zeiler for the 2011-2012 school year. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

Mr. Crump stated he is recommending the granting of tenure and renewal of contract for the 2011-2012 school for Ward Braten.

Motion was made by Carl Easthouse, seconded by Sanford Langager and carried unanimously to approve the granting of tenure and renewal of contract for Ward Braten. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

RECOMMENDATIONS FOR NON-TENURED STAFF – Mr. Crump stated he is recommending the renewal of contract for the 2011-2012 school year for Kristina Aschim.

Motion was made by Frank Ropp, seconded by Carl Easthouse and carried unanimously to approve renewal of contract for the 2011-2012 school year for Kristina Aschim. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

Mr. Crump stated he is recommending the renewal of contract for the 2011-2012 school year for Jené Reinhardt.

Motion was made by Sanford Langager, carried by Carl Easthouse and carried unanimously to approve renewal of contract for the 2011-2012 school year for Jené Reinhardt. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

Mr. Crump stated he is recommending the renewal of contract for the 2011-2012 school year for Doug Schoonover.

Motion was made by Frank Ropp, seconded by Sanford Langager and carried unanimously to approve renewal of contract for the 2011-2012 school year for Doug Schoonover. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

Mr. Crump stated he is recommending the renewal of contract for the 2011-2012 school year for Crystal Wright.

Motion was made by Sanford Langager, seconded by Carl Easthouse and carried unanimously to approve the renewal of contract for the 2011-2012 school year for Crystal Wright. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

NEW BUSINESS

SAFE ROUTES TO SCHOOL – Mr. Crump stated he is recommending putting the funding for the engineering survey and report for the Safe Routes to School project on the priority list for year-end funding.

Mrs. Timmons stated the Safe Routes to School project could possibly help the district deal with the traffic congestion and water run-off problems at the same but the first step in applying for the funding would be to have an engineering report and survey done. She stated this type planning is important in preparing for the Montana Department of Transportation project on the highway.

Mr. Crump stated we hope to convince the highway department to revise the highway crossing so the students aren't down in the ditch.

Mrs. Timmons stated the input period for Roberts will begin after construction in Red Lodge begins.

BRICK PROJECT – Mr. Crump stated he received a bid from Petersen Building, Inc. to repair the bricks on three sides of the old portion of the building. He stated a bid was received last year but was only to repair one side.

Arek Petersen stated the project is about a month's work for four men and that is how he based his bid. He stated most of the work is cosmetic and entails filling the holes in the bricks, caulking and sealing.

Mrs. Timmons stated we need to be sure to stabilize the entryway.

Mr. Petersen stated that is usually more of a moisture problem and we may need to install a cap to prevent further deterioration or use some flashing.

Mr. Crump stated he is recommending this project be added to the priority list for year-end funds.

SUMMER SCHOOL – Mr. Crump stated we may have some students whose IEP's call for summer school and Mrs. Wright would be interested in running that again. He added we'll be doing some testing before and after spring break to determine the numbers.

GYM FLOOR RE-COAT SERVICE – Mr. Crump stated he is recommending approval of the bid from Bruco, Inc. in the total amount of \$6,039.62 (\$3802.66 for new gym, \$2236.96 for old gym) for re-surfacing the gym floors.

Motion was made by Frank Ropp, seconded by Sanford Langager and carried unanimously to approve the bid from Bruco, Inc. for resurfacing the gym floors in the amount of \$6039.62. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

PERSONNEL POLICY FIRST READING – Mr. Crump presented a policy on Personal Conduct to the Board for consideration. Following discussion by the Board resulting in no revisions to the draft, Mr. Crump stated it will be brought back for second reading next month. (See attachment A.)

NEXT YEAR'S CALENDAR – Mr. Crump presented the Board with a proposed copy of next year's calendar for consideration and input. He stated the calendar starts the year with PIR days on August 26 and August 29, first day of school on August 30, school end date of June 1 and teachers' final day on June 4, 2012. He stated the calendar contains 170 school days and 7 PIR days.

Mrs. Timmons asked when the fall sports season begins. Mr. Crump stated it begins on August 15, 2011 and we may want to look at starting the junior high season before the start date of school.

Mr. Langager asked if the proposed calendar contains two parent-teacher conferences. Mr. Crump stated it does.

Mrs. Timmons stated the calendar goes to the teachers next for their input. She added the number one priority is to keep the students in the classroom.

TECHNOLOGY – Mr. Crump stated the district purchased five more laptops for student use and two more for teachers. He stated the laptops for students are already in use. He added five more document cameras were purchased and two have been installed with the other three waiting for Promethean boards.

Mr. Crump stated he received a bid for staff professional development on the Promethean board and another bid for eight more boards. He stated he is recommending placing the bid for eight boards on the year-end priority list and purchasing the professional development immediately.

Mrs. Timmons asked if we'll also need additional computers to run the Promethean boards.

Mr. Crump stated he would have the computer technician look into that item.

Mr. Crump stated he also put a grant proposal together for two mobile labs to submit to Beartooth Electric. He stated both our computer labs are in constant use and these two labs would be mobile, one for the elementary and one for the high school. He stated as we move to doing more on-line classes, these labs will be very beneficial.

Motion was made by Frank Ropp, seconded by Sanford Langager and carried unanimously to approve the expenditure of \$2919.00 for staff professional development on the Promethean board. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

STUDENT INFORMATION REVISION/NEW CONSENT FORM – Mr. Crump stated he made some revisions to the Student Information/Consent form used by the school. He stated internet use is covered in the handbook so doesn't need to be an individual sign-off, he redid some of the wording in the F.E.R.P.A. section and included the school website, and added a parent consent form to conduct hearing and vision screening. He recommended approval of the revised form for use in the next school year.

Motion was made by Sanford Langager, seconded by Carl Easthouse and carried unanimously to approve the revised Student Information/Consent form for the 2011-2012 school year. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

TEACHER NEGOTIATIONS – Mr. Crump stated the teachers have requested the opening of contract and stipend negotiations.

Mr. Ropp stated he and Mrs. Timmons will serve as the Board negotiators but the entire Board needs to work on what will be presented to the teachers.

It was determined Mr. Crump will work with the Board to determine what to include on the stipend schedule.

Mrs. Timmons asked if Mr. Crump could get the compressed schedules he presented earlier in the year to the Board.

OLD BUSINESS

HEATING SYSTEM – Mr. Crump stated there are some seals in the heating system that need to be redone and he will be getting some bids for that project.

SNOW CREST – Mr. Crump stated it is time to renew the contract with Snow Crest for the monitoring of chemicals in the boiler. He added the contract does contain an increase of \$84 per year but recommended the Board approve the contract.

Mrs. Timmons asked if there is someone on staff who could monitor the chemicals. Mr. Easthouse stated it is far easier to have Snow Crest do it.

Motion was made by Frank Ropp, seconded by Sanford Langager and carried unanimously to approve the yearly contract with Snow Crest for chemical monitoring in the boiler for \$142.00 per month. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

SUPERINTENDENT REPORT

SUPERINTENDENT SCHEDULE – Mr. Crump stated he will be on vacation April 21 and 22, 2011.

Mr. Crump stated in looking to the summer, he would like to have Mrs. Langager work through the end of June and begin again at the start of August.

Mrs. Timmons stated that sounds like a good idea.

LEGISLATURE UPDATE – Mr. Crump reported we still have no final information from the legislature.

COURSE ADDITIONS – Mr. Crump stated he would like approval to add the following four new courses to the schedule next year:

1. Montana Wildlife – Elective for juniors and seniors taught by Mr. Jones

2. Junior High Shop – Woodworking and metal working for seventh and eighth grades. Shop for sixth graders will be removed. Taught by Mr. Braten.
3. Robotics – Math addition, cost of around \$1,000 for materials for the first year. Taught by Mrs. Zeiler.
4. Small Motors – Elective VoAg course taught by Mr. Braten.

Mr. Crump stated he also included some Advanced Placement classes on the schedule.

Motion was made by Mr. Langager, seconded by Mr. Easthouse and carried unanimously to approve adding Montana Wildlife, Junior High Shop, Robotics, and Small Motors to the schedule for the 2011-2012 school year. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

YEAR-END PROJECTIONS –Mr. Crump stated he will be compiling a list of supplies and other items for consideration to be purchased with year-end funds.

ADJOURNMENT

Motion was made by Frank Ropp, seconded by Sanford Langager and carried unanimously to adjourn the meeting at 9:30 p.m. (YES—Timmons, Easthouse, Langager, Ropp. NO—none).

Board Vice Chair

District Clerk