

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
ROBERTS SCHOOL DISTRICT NO. 5  
OCTOBER 8, 2013**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Chair Sarah DeVries at 6:00 p.m. on October 8, 2013, in the library at the Roberts School.

**ATTENDANCE**

Sarah DeVries, Chair  
Joel Bertolino, Vice Chair  
Tami Hoines  
Rusty Niemi  
Luke Holdbrook (newly appointed trustee sworn in at the meeting)

Elliott Crump, Superintendent  
JaLayne Obert, Business Manager/District Clerk

GUESTS: Adam Ruhnke, Courtney Halvorsen, Jackie Ronning, Ward Braten, Nancy Langager, Erica Binando, James Binando

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**SWEARING IN OF NEWLY APPOINTED TRUSTEE**

Mrs. Obert swore in Luke Holdbrook, who was appointed by the Board to replace Frank Ropp, who resigned from the Board in September.

**MINUTES**

Motion was made by Tami Hoines, seconded by Joel Bertolino and carried unanimously to approve the minutes of the regular meeting September 10, 2013 as presented. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

**CLAIMS, SEQUENCE, AND VOIDED CHECKS**

Mrs. Obert asked for approval to add the Class of 2018 to the activity accounts.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to approve the claims, sequence, and voided checks for October, 2013 as presented and the addition of the Class of 2018 to the activity accounts. (YES: DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

**TEACHER REPORTS**

Adam Ruhnke, middle school and high school mathematics teacher and Courtney Halvorsen, sixth grade teacher, gave the teacher reports.

Mr. Ruhnke stated all is going well with his math classes. He stated he starts each class with a five minute warm-up and handouts or activities are done that let him know if the students have gotten the concept before they get to their homework.

Mr. Bertolino asked if Mr. Ruhnke has the tools he needs. Mr. Ruhnke stated he isn't utilizing IXL as much as had been done in the past and the students have liked that but he believes he has what he needs to effectively teach.

Mrs. Halvorsen thanked the Board for the opportunity to teach in Roberts. She stated she has twelve students in the sixth grade and she teaches all subjects except social studies. She gave the Board a recap of a typical day.

Ms. Hoines asked if the math book used for the sixth grade is similar to the one used in seventh grade. Mr. Crump stated it is more in line now.

#### **PERSONNEL**

**CONCESSIONS** – Mr. Crump stated he hasn't heard anything new from the junior class about concessions.

**COACHING RECOMMENDATIONS** – Mr. Crump recommended the Board hire Jené Reinhardt as junior high girls' basketball coach with a stipend of \$1350 on the extracurricular salary schedule.

Motion was made by Rusty Niemi, seconded by Joel Bertolino and carried unanimously to hire Jené Reinhardt as the junior high girls' basketball coach at a rate of \$1350. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

Mr. Crump recommended the Board hire Rees Newton as assistant junior high girls' basketball coach with a stipend of \$850 on the extracurricular salary schedule.

Motion was made by Joel Bertolino, seconded by Tami Hoines and carried unanimously to hire Rees Newton as the assistant junior high girls' basketball coach at a rate of \$850. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

#### **NEW BUSINESS**

**FACILITY USAGE** --- Mr. Crump stated Janelle Skorupa has requested use of the lower gym on November 9 for a fundraiser for Crystal Wright's baby.

Motion was made by Joel Bertolino, seconded by Tami Hoines and carried unanimously to approve the facility usage request for Janelle Skorupa. (YES—Devries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

**TECHNOLOGY** – Mr. Crump stated projectors in our two SmartBoards have quit working and he is looking for something different to replace them. He stated he'll get information to the Board as he has it.

**MISCELLANEOUS** – Mr. Crump stated there are a couple holes in the floor in the old gym where the finish has been chipped off. He stated the staff has been questioning students but so far no one admits to knowing anything about them.

#### **OLD BUSINESS**

**ADMINISTRATIVE CONTRACT** – Ms. Hoines stated Mrs. Obert requested a change in format for her contract. She stated she had an attorney at MTSBA go over the draft Mrs. Obert put together and it models what they recommend. She stated it adds a section where duties are listed and the job description is included as an attachment.

Motion was made by Tami Hoines, seconded by Joel Bertolino and carried unanimously to approve the new contract format for the Business Manager/District Clerk. (YES—DeVries, Bertolino, Hoines, Holdbrook, Niemi. NO—none).

#### **SUPERINTENDENT REPORT**

**SUPERINTENDENT SCHEDULE** – Mr. Crump stated he is taking vacation October 17, 18 and 21. He added the next staff evaluation meeting is in Great Falls on October 30.

**PROGRAM UPDATE** – Mr. Crump stated the art program is going really well. He stated the instructor is here three times each week so there is more interaction with the students and they are able to complete projects. He stated the instructor would like to take some students to the

Clay Center and he is trying to see if there is a way to work it in without the students missing an excessive amount of school. He added RPPA (Roberts Parents for the Performing Arts) may be able to assist with the cost of the project.

Mr. Crump stated the student count is still at 110 but may be at 111 by the end of the week.

Mr. Crump stated he is looking at when to make up the hours for cancelling school because of the snow and has a couple options in mind.

**ADJOURNMENT**

Ms. DeVries adjourned the meeting at 6:35 p.m.

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Board Chair

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District Clerk