

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
JULY 22, 2013**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Chair Sarah DeVries at 6:00 p.m. on July 22, 2013, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Tami Hoines
Rusty Niemi

Absent: Frank Ropp

Elliott Crump, Superintendent
JaLayne Obert, District Clerk

GUESTS: Mary Allen, Chris DeVries

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Joel Bertolino, seconded by Tami Hoines and carried unanimously to approve the minutes of the regular meeting June 11 and special meeting June 26, 2013 as presented. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to approve the claims, sequence, and voided checks for July 2013 as presented. (YES: DeVries, Bertolino, Hoines, Niemi. NO—none).

PERSONNEL

SOCIAL STUDIES POSITION – Mr. Crump stated it is his recommendation the district hires Clark Begger for the social studies teaching position at Step 2, Lane 5 on the salary matrix (\$29,654). He added with the skills Mr. Begger has, he would fit in nicely as a full-time teacher and he would recommend he be hired as such.

Motion was made by Rusty Niemi, seconded by Joel Bertolino and carried unanimously to hire Clark Begger for the social studies teaching position at Step 2, Lane 5 on the salary matrix (\$29,654) and hire him at a full-time status. (DeVries, Bertolino, Hoines, Niemi. NO—none).

COACHING POSITIONS – Mr. Crump recommended the Board hire Jesse Fisher as the junior high football coach for the 2013 season.

Motion was made by Tami Hoines, seconded by Rusty Niemi and carried unanimously to hire Jesse Fisher for the junior high football coaching position this fall. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

Mr. Crump recommended the Board Hire Clark Beggar as the varsity football coach this fall.

Motion was made by Joel Bertolino, seconded by Tami Hoines and carried unanimously to hire Clark Begger as varsity football coach this fall. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

Mr. Crump stated he is recommending Stacie Nardinger be hired as the assistant varsity volleyball coach. He added he has been in contact with someone about the head volleyball coaching position.

Motion was made by Rusty Niemi, seconded by Tami Hoines and carried unanimously to hire Stacie Nardinger as the assistant volleyball coach. (YES—Devries, Bertolino, Hoines, Niemi. NO—none).

NEW BUSINESS

SCHOOL NURSE SERVICE AGREEMENT – Mr. Crump recommended the Board approve the Service Agreement for School Nurse Services with Beartooth Billings Clinic with a 3% fee increase to \$34.48 per hour/per nurse and \$.55 mileage.

Motion was made by Joel Bertolino, seconded by Tami Hoines and carried unanimously to approve the Service Agreement for School Nurse Services with Beartooth Billings Clinic at \$34.48 per hour/per nurse and \$.55 mileage for the 2013-2014 school year. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

PARAPROFESSIONAL ROLE – Mr. Crump stated Deb Hogan will be working beyond the capacity of a paraprofessional in both the K-1 classroom and with junior high JMG students this year and he feels she deserves to be paid additional salary for that work. He recommended the Board approve a bonus payment of \$1.83 per hour to increase her salary to \$15.00 per hour for the 2013-2014 school year. He added the bonus applies to only Mrs. Hogan's position, not all paraprofessional.

Motion was made by Rusty Niemi, seconded by Joel Bertolino and carried to give Deb Hogan a bonus payment of \$1.83 per hour for the 2013-2014 school year as compensation for duties she performs above the role of paraprofessional. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

GRADE 4 STORYTOWN CURRICULUM – Mr. Crump stated over the past few years, the district purchased the Storytown reading program for grades K-3. He stated with combining grades three and four this year, he would recommend we also purchase the program for grade 4. He stated the cost would be about \$2,843.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to approve the purchase of the Storytown reading program for grade 4 at a cost of \$2843.00. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

EXTRACURRICULAR STIPEND SCHEDULE – Mr. Crump stated he is recommending an increase on the extracurricular salary schedule of \$100 for high school coaching positions, \$50 for junior high coaching positions, \$200 for Athletic Director, and \$100 for FFA, BPA advisor and pep band unless considered part of the curriculum.

Mrs. Obert stated the schedule doesn't include the scorer, timer, or ticket takers.

Motion was made by Joel Bertolino, seconded by Tami Hoines and carried unanimously to approve the increases to the Extra-Curricular Salary Schedule as recommended by the superintendent. (Yes—DeVries, Bertolino, Hoines, Niemi. NO—none).

CROSS COUNTRY – Mr. Crump recommended the Board consider offering cross country as a fall sport. He stated he would really like the boys to have the opportunity to wear a Roberts Rocket uniform in the fall and feels cross country would be a good addition. He added expenses include \$500 for registering for the sport with MHSA, \$2150 for coach, and transportation.

Mr. Bertolino suggested sharing transportation with other schools if attending the same meets.

Discussion was held on the grade level to begin the program and it was determined it would start at the fifth grade.

Motion was made by Rusty Niemi, seconded by Joel Bertolino and carried unanimously to add cross country for both boys and girls grades 5-12 to sports offered in Roberts. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

Mr. Crump recommended the Board hire Jené Reinhardt as head coach for cross country.

Motion was made by Tami Hoines, seconded by Rusty Niemi and carried unanimously to hire Jené Reinhardt as head cross country coach. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

ADMINISTRATIVE NEGOTIATIONS/CONTRACTS – Mr. Crump stated he met with Mr. Ropp and Ms. Hoines for negotiations and requested an increase in insurance coverage from single to full family and a \$1300 increase to his yearly salary.

Motion was made by Tami Hoines, seconded by Joel Bertolino and carried unanimously to give the superintendent a \$1300 yearly salary increase and increase his health insurance benefit to pay for full family coverage. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

STAFF HANDBOOK – Mr. Crump stated most of the changes to the Staff Handbook are just grammatical except for staff evaluation and teacher banked sick leave.

Mr. Crump stated during the negotiation process, certified staff expressed a strong desire to be evaluated and so he has signed up for a year-long training with the Office of Public Instruction to study the evaluation process as outlined in Chapter 55 that went into effect this month. He stated that change has been reflected in the handbook.

Mr. Crump stated the language negotiated for use of banked sick leave for teachers will also be included in the staff handbook.

Mr. Crump recommended the Board approve the staff handbook with those two changes.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to approve the 2013-2014 Staff Handbook as presented by the superintendent with the noted changes. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

STUDENT HANDBOOK – Mr. Crump stated he made some grammatical changes in the Student Handbook, changes in the letter from the superintendent, and a clarification in the language concerning eligibility. He stated cross country will be added to the sports offerings.

Mr. Crump recommended the Board approve the Student Handbook with the changes as presented.

Motion was made by Joel Bertolino, seconded by Tami Hoines and carried unanimously to approve the Student Handbook as presented by the superintendent. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

POLICY ADOPTION – FIRST READING – Mr. Crump presented the following policies on first reading:

- 3123 Attendance Policy – Truancy
- 3236 Use of Video Cameras on School Busses

3415 Management of Sports Related Concussions
3415P Management of Sports Related Concussions
8301 District Safety

Mr. Crump stated these policies will be presented on second reading next month.

Ms. DeVries asked if we should put something in the student handbook about video cameras on school busses as this is new for us with the purchase of the new bus. It was decided the first and last paragraph of the policy will be included in the student handbook under bus transportation, it will be added to the section for parental signature, and signs will be posted in the bus that video cameras are in use.

Mr. Crump stated the district needs to develop a safety plan for the school by July 1, 2014.

OLD BUSINESS

SCIENCE TEXTBOOK – Mr. Crump stated he doesn't have a textbook recommendation yet for Anatomy and Physiology.

SUPERINTENDENT REPORT

SUPERINTENDENT SCHEDULE – Mr. Crump stated he will be on vacation from July 30 through August 7.

ELEMENTARY CONFIGURATION – Mr. Crump recommended the Board finalize the tentative configuration for elementary of grades K/1, 2, 3/4, 5, and 6.

Motion was made by Joel Bertolino, seconded by Tami Hoines and carried unanimously to give final approval to the elementary configuration of a combination kindergarten/first grade, second grade, combination third and fourth grade, fifth grade, and sixth grade. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

SCHOOL YEAR OPENING/PIR DAYS – Mr. Crump distributed copies of the agenda for PIR days on August 19 and August 20. He stated he would like as many Board members as possible to attend the staff retreat on August 20.

AYP RESULTS – Mr. Crump stated the elementary and high school both made AYP but the junior high and district as a total did not. He stated he spoke with the Office of Public Instruction and was told nobody in the state will make AYP next year.

CLASS SCHEDULE – Mr. Crump stated the class schedule is very close to being finalized and recommended the Board approve it.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to approve the class schedule as presented by the superintendent. (YES—DeVries, Bertolino, Hoines, Niemi. NO—none).

ADJOURNMENT

Ms. DeVries adjourned the meeting at 7:45 p.m.

Board Chair

District Clerk