

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
JUNE 26, 2019**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Joel Bertolino at 6:25 p.m. on June 26, 2019, in the library at the Roberts School.

ATTENDANCE

Joel Bertolino, Vice Chair
Mariah Holdbrook
Michelle Swansborough

Absent: Sarah DeVries, Chair
Tyler Allen

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: Nancy Langager, Sanford Langager, Bill Bullock

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Michelle Swansborough, seconded by Mariah Holdbrook and carried unanimously to approve the minutes of the June 26, 2019 meeting as presented. (YES -- Bertolino, Holdbrook, Swansborough. No—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to approve warrants 45211 through 45343 (voided checks 45302-45303 and 45329-45337) for June, 2019 as presented and also warrants 45119 to 45201 in May, 2019. (YES—Bertolino, Holdbrook, Swansborough. NO—none).

STAFFING

NEW HIRES – Mr. Ator stated there has very limited interest in the custodial position and recommended hiring Kristen Garcia on a probationary basis until Friday, August 16, 2019, for 25 hours per week at \$11.00 per hour.

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to hire Kristen Garcia on a probationary basis until August 16, 2019 for 25 hours per week at \$11.00 per hour for the custodial position. (YES—Bertolino, Holdbrook, Swansborough. NO—none).

Mr. Ator reported Nicole Joyce did not return her contract for a bus driving position on time but has since decided to return. He recommended rehiring Mrs. Joyce for the bus driving position at \$15.38 per hour for 459 hours for the 2019-2020 school year.

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to rehire Nicole Joyce as bus driver for the 2019-2020 school year at \$15.38 per hour for 459 hours. (YES—Bertolino, Holdbrook, Swansborough. NO—none).

COACHING AND ACTIVITIES CONTRACTS – (Sarah DeVries joined the meeting via telephone at 6:42 p.m.)

Mr. Ator recommended approval of the activities positions as listed in the agenda material as a consent action item with the exception of Melissa Bertolino and Theresa Kosel.

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to approve the activities consent action items as recommended by the superintendent with the exception of Melissa Bertolino and Theresa Kosel. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Motion was made by Michelle Swansborough, seconded by Mariah Holdbrook and carried to approve hiring Melissa Bertolino as high school head volleyball coach and Theresa Kosel as assistant. (YES—DeVries, Holdbrook, Swansborough. NO—none. Abstained-- Bertolino due to conflict of interest.)

Sarah DeVries exited the meeting at 6:45 p.m.

EXTENDED CONTRACTS – Mr. Ator stated we did not issue an extended contract to Susan Fischer for the 2018-2019 year but she did three days of training last summer we need to pay.

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to approve a three day extended contract for the 2018-2019 school year for Susan Fischer. (YES—Bertolino, Holdbrook, Swansborough. NO—none).

Mr. Ator stated the extended contract for Bill Harvison for Vo-Ag will be discussed at the July meeting as he would like to shorten the hours.

NEW BUSINESS

RATIFICATION OF CONTRACTS – Mr. Ator recommended ratifying of all returned contracts presented in May (Lowery, Wilson, Parpart).

Motion was made by Michelle Swansborough, seconded by Mariah Holdbrook and carried unanimously to ratify contracts approved in May. (YES—Bertolino, Holdbrook, Swansborough. NO—none).

OLD BUSINESS

SPRING ORDERS – Mr. Ator stated there is about \$28,000 remaining to be spent in the General Fund budget and recommended purchasing five new smartboards (one mobile) for \$20,499 and folding chairs for \$5000 to replace some of the old ones. He asked if board members have any other ideas of how to spend the last amount of money.

Mrs. Holdbrook stated she would like to look at ways to teach self-defense.

Mrs. Swansborough stated the Run, Hide, Fight program used at her work is a good program.

Mr. Ator stated he will look into what we can do with videos and getting staff trained. He added another safety concern is not having a working intercom system.

Mrs. Holdbrook stated walkie-talkies could be considered.

Motion was made by Michelle Swansborough, seconded by Mariah Holdbrook and carried unanimously to approve the purchase of five smartboards at a cost of \$20,499. (YES—Bertolino, Holdbrook, Swansborough. NO—none).

.Mr. Ator stated he'll research safety and security items.

SUPERINTENDENT REPORT

SUPERINTENDENT SCHEDULE – Mr. Ator stated the office will be closed the week of the Fourth of July.

PARKING LOT AND 212 UPDATE – Mr. Ator stated at this time we don't know if we will be getting any millings off the highway project as the contractor is using a different method. He stated burying the culvert through the parking lot would cost an estimated \$20,000 to \$30,00.

Mrs. Holdbrook asked why we need the parking lot paved.

Mr. Ator stated if we were able to use millings off the highway project, the parking lot could be paved for a fraction of the cost it would usually be and this will probably be a one-time opportunity. He added that the first step is to get the approval of Marco LaRowe as he is the owner of the ditch.

Joel Bertolino stated burying the culvert could help improve drainage.

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to direct the superintendent to meet with Marco LaRowe about the culvert under the parking lot. (YES—Bertolino, Holdbrook, Swansborough. NO—none).

Mr. Ator stated he would like a committee to work on this to include Joel Bertolino, Tyler Allen, Sanford Langager, and himself.

GRADUATION REQUIREMENTS – Mr. Ator stated he will be bringing a request to the July meeting to allow a senior who transferred to Roberts from out of state to graduate by state and not local requirements. He stated we also need to look at our school graduation requirements for possible revisions.

INFECTIOUS DISEASE POLICY AND PROCEDURES UPDATE – Mr. Ator stated next month we need to discuss policy and procedure for dealing with infectious disease and the education piece of prevention. He added the Safety and Wellness committees need to become more active, especially with new staff coming in.

Mariah Holdbrook and Michelle Swansborough both stated they would like to be on the Wellness Committee.

ADJOURNMENT

Mr. Bertolino called for adjournment at 9:00 p.m.

Board Vice Chair

District Clerk